

DOVERIDGE PARISH COUNCIL
MINUTES OF THE MEETING OF THE ANNUAL MEETING OF THE PARISH
COUNCIL HELD AT 7.30PM ON TUESDAY 2ND MAY 2017

PRESENT:- Cllr Bointon, Cllr Bown, Cllr Dews, Cllr Hewson-Stoate, Cllr Pakes, Cllr Priestley, Cllr Stubbs, Cllr Taylor and Cllr Wilshaw

01.05.17 ELECTION OF CHAIR AND SIGNING OF THE DECLARATION OF OFFICE FORM

Cllr Priestley proposed that Cllr Bown be elected as Chair for the ensuing year. Seconded by Cllr Wilshaw and with six Councillors voting in favour and two abstaining Cllr Bown was duly elected. Cllr Bown signed the declaration of office form and took the Chair.

02.05.17 APOLOGIES

Apologies were received from Cllr Bull (DCC).

03.05.17 ELECTION OF VICE CHAIR

Cllr Wilshaw proposed that Cllr Priestley be elected as Vice-Chair for the ensuing year. Seconded by Cllr Pakes and with all Councillors voting in favour Cllr Priestley was duly elected.

04.05.17 ELECTION OF MEMBERS TO SERVE ON PARISH COUNCIL COMMITTEES

It was RESOLVED to form a Personnel Committee to deal with the appointment of a new Clerk and Cllr Bown, Cllr Hewson-Stoate and Cllr Priestley were elected to form this committee.

05.05.17 ELECTION OF REPRESENTATIVES ON OUTSIDE BODIES

School Charities – Cllr Hewson-Stoate and Cllr Wilshaw
Charity for the Poor – Cllr Hewson-Stoate and Cllr Wilshaw
Village Hall – Cllr Parkes
Tennis Club – Cllr Taylor

06.05.17 APPROVAL OF DATES FOR FORTHCOMING MEETINGS

It was RESOLVED that meetings will continue to be held on the first Tuesday of every month.

07.05.17 REVIEW OF ASSETS HELD BY THE PARISH COUNCIL

The asset register was not available for review and it was RESOLVED to discuss this matter at the June meeting.

08.05.17 AUTHORISATION OF SIGNATORIES

It was RESOLVED that Cllr Bown, Cllr Hewson-Stoate, Cllr Priestley and Cllr Stubbs should continue to be signatories to the bank account.

09.05.17 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

It was RESOLVED to discuss this matter further at the June Meeting.

10.05.17 APPOINTMENT OF INTERNAL AUDITOR

It was RESOLVED to appoint Mr Barrie Woodcock as the internal auditor.

There being no other business the meeting closed at 7.40pm

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11.05.17 APOLOGIES

Apologies were received from Cllr Bull (DCC).

12.05.17 VARIATION OF BUSINESS

There was no variation of business.

13.05.17 DECLARATION OF MEMBERS INTERESTS

There were no declarations of interests made.

14.05.17 PUBLIC SPEAKING

There were no members of the public present.

15.05.17 APPROVE MINUTES OF THE MEETING OF THE PARISH
COUNCIL HELD ON 11TH APRIL 2017

The minutes of the Meeting of the Parish Council held on 11th April 2017 were approved and signed by the Chair after it was noted that the fence was damaged rather than broken.

16.05.17 CHAIRMANS ANOUNCEMENTS

The Chair welcomed everyone to the meeting and thanked everyone for their hard work and support during the last twelve months which had been very difficult and challenging for the Council.

17.05.17 REPORT OF THE ACTING CLERK

The Acting Clerk reported on ongoing matters.

18.05.17 PERSONNEL MATTERS

The Acting Clerk circulated a draft job description and other relevant information regarding the Clerks Vacancy and Councillors were asked to pass their comments to members of the Personnel Committee.

19.05.17 VILLAGE REPORTS

- (a) Football Field, Pavilion and Play Areas – Inspection reports were passed to the Acting Clerk. It was reported that the roundabout is stiff and it was felt that this would sort itself out with more use. It was also reported that there had been a complaint that the swings are too heavy. It was noted that the hedge cutting is still to be completed and that the mower has been serviced and a new battery purchased.
- (b) Bus Stops – There were no new matters raised.
- (c) Honours Board – It was noted that work on this is nearly complete and Councillors were asked to consider making a donation to the Book Fund in recognition of the work undertaken.
- (d) Website – It was reported that the website is up to date.
- (e) Highways Report – There were no new issues raised.
- (f) Public Footpaths and Rights of Way – There was no new information available.
- (g) Neighbourhood Plan – It was reported that the plan is still with DDDC.
- (h) Emergency Plan – It was reported that further information from DCC is still awaited.

20.05.17 DALC CIRCULARS

The Acting Clerk reported on the recent Clerks Day event.

Circular 6-17 Devolution of Services to Parishes - what you need to consider, General Election and Purdah, Commission on the Future of Localism, Neighbourhood Plan Examiners set for new Guidance, Village of the Year 2017, Consultation on Park Runs

21.05.17 FINANCE

(a) Payments

171	J Jackson	Acting Clerk	£264.30
172	EON	Field Electric	£ 53.50
173	CPRE	Membership	£ 36.00
174	Dov V Hall	Hire	£ 16.50
175	Lawnmower Services	Lawnmower Service	£358.57
176	J Bointon	Mowing	£110.00
167	S Taylor	M Taylor Final Expenses	£948.18

(b)Receipts

Precept £10461.00

(c) Budget Appraisal/Risk Assessment

There were no new items raised

(d) Year End Accounts and Audit

It was RESOLVED to discuss this matter at the June Meeting.

22.05.17 FINANCIAL REGULATIONS AND POLICIES

It was RESOLVED to discuss this matter at the next meeting.

23.05.17 PLANNING

(a) Applications

17/00288/FUL - Replace and Reposition Boundary Fence and Extend Driveway - 3 Park Crescent, Doveridge

17/00263/FUL - Single storey side extension - 7 Brocksford Court, Derby Road, Doveridge

17/00264/LBALT - External and internal alterations - 7 Brocksford Court, Derby Road, Doveridge

17/00201/FUL - Creation of new window to second floor side elevation - 1 East Lodge, Cavendish Close, Doveridge

(b) Decisions

17/00139/FUL Single Storey Extension Monks Hollow Marston Bank Rocester
Granted with Conditions

17/00046/FUL Erection of livestock building Deepmoor Farm Lower Street
Doveridge

24.05.17 CORRESPONDENCE

Sovereign – Play equipment

Ace – Bus Shelter

Kompan – playgrounds

DCC - Elections

25.05.17 DATE OF NEXT MEETING

It was RESOLVED that the next Monthly Meeting of the Parish Council will be held at 7.30pm in the Village Hall Kitchen, Doveridge on Tuesday 6th June 2017.

There being no further matters to discuss, the meeting closed at 8.40pm.