

MINUTES OF DOVERIDGE PARISH COUNCIL

HELD IN THE VILLAGE HALL KITCHEN

DATE WEDNESDAY 1st April 2009

Present: Cllrs: Watkins (Chairman), Bryan, Cole, Hewson-Stoate, (Vice Chairman) Priestley, Stubbs, Wilshaw, Taylor (Clerk).

Members of the Public: Mr. J. Ingram

Apologies: D. Cllr. Catt (Holiday) Cllr. Cattermole (prior arrangement), Cllr Jarville (not known) P.C. Bointon

P / C	Min No Originator Month	Title and Description	Action/ Decision	Who/When	Proposer/ Seconded
C	08/50	Matters raised by members of the Public - Mr Bullock	The signs have now been erected on each entrance to the playing fields. The Chairman thanked Cllr. Hewson-Stoate for his cooperation in this matter.		
P	09/15	Matter raised by member of the Public - Mr J Ingram	Mr Ingram represented the Junior Football Team. Requests were made for additional land for football matches for the under 13 & 14 s. year olds. Various options were put to Mr Ingram by various councillors. Mr Ingram was asked to leave this with the PC and we would come back to him.	Clerk	
C	09/16	Approval of the Minutes, from the 5th March 2009 meeting.	It was agreed to adopt the minutes as a true record after the following amendments: Pages 4 09/05 remove completely. To be looked at in the future. All Cllr present agreed.		
P	07/46	Letter dated 21 May 2007 from Derbyshire Rural Community Council re Affordable Housing in Doveridge.	The Chairman report that due to computer problems she had not been able to access the letter. This will be discussed at the next meeting.	Cllr. Watkins	
P	06/77	Noise & Pollution from the A50 bypass.	Letter received from Department of Transport to A50 group asking for a meeting to be arranged. Chairman asked Cllr Hewson-Stoate to represent PC at this meeting.	A50 Action group. Cllr Hewson-Stoate	

P	03/37	Land at the rear of Meadow View	<p>The Chairman reported that Catherine Sharpe has volunteered to be a co-ordinator between the school and PC. A letter of acceptance and thanks to be sent to her and also Cllr Stubbs contact details.</p> <p>The Chairman also thanked Cllr Wilshaw for her prompt action re broken fence near school which had now been repaired.</p> <p>Cllr. Stubbs gave information re various agencies from DDDC that he has spoken with on site at Meadow View. Things look very promising and he will give further information at the next meeting. Cllr Stubbs also informed the PC that an application to "Greenwatch" for a grant had been made – they are awaiting a decision.</p> <p>It was agreed by all that the area by the bench is maintained at all time to a very high standard.</p> <p>The Clerk reported that she had received a donation from Rolls Royce of £100.00 for Meadow View. A letter of thanks to be sent</p>	<p>Clerk</p> <p>Cllr Stubbs Cllr Wilshaw</p> <p>Clerk</p>	
P	04/38	Parish Website	<p>The Chairman requested that Cllr. Cattermole looked at the "History" and report back.</p>	<p>Cllr. Cattermole</p>	
P	06/3	Proposal for Sub Group to Oversee Play Equipment Maintenance & Replacement	<p><u>Current Situation.</u></p> <p>Cllr Bryan confirmed that the work was going well and on schedule. However additional turf would have to be purchased for part of the area. The money for this was hoped to be raised by events on the opening day.</p> <p>The Clerk was asked to chase DDDC for the promised grant monies.</p> <p><u>Grand Opening Day 6th June 2009.</u></p> <p>Arrangements were still being made which involved a lot of work.</p> <p>Cllr Cole was asked to advertise this event on the Website. The Clerk had spoken with Senior's Football club (Mr. Baxter) who assured her there would be no football matches on that day. A notice is to be put on the website and Notice board to this effect</p> <p><u>Neighbours affected by the work</u></p> <p>The clerk confirmed a quote to trim and reduce the hedge had been received. Before any action be taken the Clerk was asked to establish who owned the hedge</p>	<p>Cllr. Bryan</p> <p>Clerk</p> <p>Cllr .Cole</p> <p>Clerk</p> <p>Clerk</p>	

			<p><u>Village Hall</u> The Village Hall car Park had been damaged by the contactors and on a few occasions had been left in a dirty state. Cllr Bryan confirmed that she contacted the contractors and asked them to clean up each night before leaving the site. A site meeting had also been arranged to discuss the damage to the car park.</p> <p><u>Safety Notices</u> Cllr Bryan reported that safety notices had to be erected on the new playing field. Cllr Bryan gave examples of the same. The Clerk suggested that we seek approval from DDDC re the legality of the wording. All Cllr present agreed Once approved the Tennis Club had agreed to have the notice in respect of the "Skate/BMX Park on their Court. The Chairman asked that a letter of thanks be sent. All Cllr present agreed.</p>	Cllr. Bryan	
P	07/58	Briefing from District Cllr. Catt, re planning application for burial ground.	The Clerk confirmed the letter to Chief Executive had been sent. The Clerk had contacted his office and they confirmed a reply was in the process of being sent.	Clerk	
C	07/92	Community Response Plan	The Clerk gave Cllr. Watkins (Chairman) and Cllr. Hewson-Stoate (Vice Chairman) a copy of the plan. She also confirmed that the website had been updated to reflect this information.		
P	07/104	Letter from WI re Maintenance of the Well	The Clerk produced a report that stated the concrete would have to be repaired by the Parish Council. The Chairman asked the Clerk to obtain 3 quotes.	Clerk	
P	08/27	Proposal to Refurbish the Pavilion - Specification	The Clerk confirmed that she had emailed the contractor to inform them to deal with the items marked "urgent" only. She also asked for a date the work would commence. This had not been received and she would pursue this.	Clerk	
P	08/89	Letter from Doveridge Preservation Society re Tree Planting	The Clerk reported that a letter had been sent to the DPS advising them that the tree is to be planted on the playing fields after the construction of the new playground in a mutually convenient position.	Clerk	
C	08/97	Annual Audit of Accounts for 2007/2008. External Auditors Certificate & Report.	The Clerk was asked to produce the cheque book and bank statements at each meeting to enable Cllr Cattermole to do a quick check. The clerk also confirmed that it was her intention for future meetings to produce a balance sheet of the accounts with the agenda.	Clerk	

C	08/99	Letter dated 4/11/08 from Mr & Mrs Holmes re Poor Street Lighting on Upwoods Road	The Clerk confirmed she had now received a reply from Derbyshire County Council (environmental services) by e-mail to say that there was no approved budget for the purpose requested, however they would log our request so if funding becomes available it can be given consideration. A Letter would be sent to Mr & Mrs Homes informing them of the outcome.	Clerk	
P	08/109	State of the Pavement in Front of the Village Hall	The Clerk confirmed that she had contacted Derbyshire County Council (environmental services) by email and now obtained a reference number. An email had been received on the 24 th March stating that the inspector will revisit the site and report on any defects that can be repaired. Otherwise the pavement is down for a "slurry sealing" this summer.	Clerk	
P	08/112	Grit Bins	Cllr Hewson-Stoate to write in ink on the lids contact details of The Clerk to enable residents to advise when the bins were low. Due to holidays this will hopefully be completed in due course.	Cllr Hewson-Stoate	
P	09/4	Letter from Doveridge Preservation Society re Phone Box corner Sand Lane /Alms Road	The Clerk confirmed that she had made contact by email to BT Payphones and a response was awaited.	Clerk	
P	09/5	Schedule of Rents	The clerk was asked to supply a list of rents received and from whom.	Clerk	
		REPORTS DALC Training Day	The Clerk gave all present a copy of her report of her training day at DALC on 25 th February 2009. She asked that any comments be made at the next meeting.		
		FUTURE AGENDA ITEMS			
p	09/9	Freedom of Information Act.	Cllr. Cole to complete the document and produce it at the next meeting.	Cllr Cole	
C	09/12	Scatter of Ashes on bowling green	The Chairman asked it to be noted that she had written a personal letter of apology to Mrs Smith due to the length of time taken to resolve this delicate matter.		
P	09/13	Junior Football Club re state of area around and inside dressing rooms.	The Chairman reported that due to other commitments she had not yet arranged a meeting with Mr Norman Kerfoot to discuss the problems raised.	Cllr. Watkins Cllr Jarville	

P	09/14	Road Markings outside Cavendish Public House	The Clerk reported that PC Bointon had spoken with the highways department and had been assured that the marking would be done within the next few days. The clerk reported that she had visited the site and the work had not been carried out. An urgent email had been sent to the relevant department.	Clerk	
P	09/17	Clerks Emolument	The Clerk informed the PC that the bank had failed to make payment to her bank account for March and April09. A letter had been sent to the bank informing them of the incorrect account number being quoted and also asked them to change the address for correspondence. The Chairman asked that this be minuted and the situation be reviewed at the next meeting.	Clerk	
	09/18	PLANNING APPLICATION Permission Granted CD3/0109/191	None received for March 09 Proposed classroom extension, internal alterations & small off road car parking Doveridge Primary School. Granted with conditions. The Parish Council did not object		
	09/19	CORRESPONDENCE <u>March 2009</u>	<ul style="list-style-type: none"> a) E-mail received from Doveridge Junior Football Club asking for an extra pitch b) E-mail from Gig Hardy asking for the procedure to be registered for an allotment. c) Email from Derbyshire Rural Community Council re Training for people responsible for a Play area. d) DALC circular 10/2009 re Subscription, Risk Assessment for Gritting Car Parks, National Salary Awards 2008-09, Clerk Vacancy - Bonsall e) Doveridge Village Hall Newsletter f) Safer Neighbourhood leaflet g) LexisNexis Confirmation Service Guide h) The Playing Field Newsletter i) Council & Clerks Direct 2009. Suppliers Guide j) D.D. arts MATTERS Spring 2009 k) LexisNexis Re Licensing Law Conferences l) Alliance & Leicester info re Interest Rates. m) Derbyshire Dales Issues and Options Consultation 		

			<p>n) Local Council Clerks – Free Training event for Clerks</p> <p>o) DALC Circular 11/2009 Managing safety of Burial Ground, Age Discrimination, ALSF RE LEVY GRANT SCHEME</p> <p>p) DALC Circular 12/2009 UK Consultation of European Commission Proposal on Bus and Coach Passenger rights</p> <p>q) DALC Circular 13/2009 Minutes of Executive Meeting on 28/02/09, 2008/09 National Final Salary Award for Clerks.</p> <p>r) Country Voice</p> <p>s) Plant Scape</p> <p>t) Dog Trust Leaflet</p> <p>u) Fieldwork March 09</p> <p>v) ACID guide</p> <p>w) Komplan Playful Living information</p> <p>x) East Midlands Regional Plan: Partial Review</p> <p>y) Ostar re "Flashcam"</p> <p>z) EMDA News</p> <p>aa) Derbyshire County Council Minerals and Waste Strategy Dev. Plan Documents</p> <p>bb) Norwich Union Info re Insurance</p> <p>cc) Letter from Keith & Seneth Walker re name on the list for an allotment</p>																											
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C	09/20	Accounts for Approval	<p>The following accounts were submitted for approval:</p> <table border="1"> <thead> <tr> <th>Min No</th> <th>Cheque No</th> <th>Made Payable to</th> <th>Amount</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>1463</td> <td>SO</td> <td>Clerks Emolument</td> <td>£247.14</td> <td></td> </tr> <tr> <td>1464</td> <td>1300</td> <td>Roe Contractors Ltd (Tarmac for Playing Field)</td> <td>£7080.00</td> <td>£1062.00</td> </tr> <tr> <td>1465</td> <td>1301</td> <td>Doveridge PCC (photo copying x 40)</td> <td>£8.00</td> <td></td> </tr> <tr> <td>1466</td> <td>1302</td> <td>DALC (annual subscription)</td> <td>£291.85</td> <td></td> </tr> </tbody> </table>	Min No	Cheque No	Made Payable to	Amount	Vat	1463	SO	Clerks Emolument	£247.14		1464	1300	Roe Contractors Ltd (Tarmac for Playing Field)	£7080.00	£1062.00	1465	1301	Doveridge PCC (photo copying x 40)	£8.00		1466	1302	DALC (annual subscription)	£291.85			
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			1467	1303	Hire of Village Hall 5 th & 18 th March 2009.	£26.50		
			1468	1304	NFU Mutual (Tractor Insurance)	£92.99		
			1469	1305	Burton Breweries Sign (Play Ground Committee)	£15.00	£2.25	
			1470	1307	Replace Bollard Lock and Spare Keys payable to Mr C Bryan	£33.79		
			1471	1308	J Bullock (mowing playing field)	£55.00		
			Income					
			E-on Wayleave 4 Poles and 2 Stays		£33.14			
			Doveridge Playground Committee for Tarmac		£7080.00			
			Rolls Royce for Meadow View donation		£100.00			
			Proposed by Cllr Stubbs & seconded by Cllr Bryan All Cllrs present agreed					

There being no further business the meeting closed at 9:15 pm.

The date of the next meeting is Wednesday 6th May 2009, **which is also the annual meeting of Doveridge Parish Council** is to be held in the Village Hall Kitchen at 7.30pm.

Signature of Chairman **Date**