

MINUTES OF DOVERIDGE PARISH COUNCIL

HELD IN THE VILLAGE HALL KITCHEN

Date: Wednesday 3rd December 2008

Present: Cllrs: Watkins (Chairman), Bryan, Cattermole, Cole, Hewson-Stoate, Jarville, Priestley, Stubbs, Wilshaw, D Cllr Catt and Carter (Clerk).

Members of the Public : None

Apologies: C. Cllr Lewer .

| P / C | Min No Originator Month | Title and Description | Action / Decision | Who / When | Proposer / Seconder |
|--------------|--------------------------------|--|---|-----------------------------|-------------------------------------|
| C | 08/86 | Matters raised by Members of the Public – Letter dated 11/9/08 from Mr A Elkes re Planning Application. | The application has now been granted. | | |
| P | 08/50 | Matters raised by members of the Public - Mr Bullock | The decision to ban dogs from the playing field was further discussed and it was agreed that it would be difficult to implement at this time due to potential legal problems. It was agreed to place a notice at the three entrances to the playing field stating – ‘Dog fouling places our children at risk – keep your dogs on a lead’. | Clerk | Cllr Hewson-Stoate Cllr Jarville |
| P | 07/46 | Letter dated 21 May 2007 from Derbyshire Rural Community Council re Affordable Housing in Doveridge. | To-date no response has been received DRCC. | Clerk | |
| P | 06/77 | Noise Pollution from the A50 Bypass. | Nothing further to report on this item. | | |
| C | 08/106 | Approval of Minutes from 1st October 2008 Meeting. | It was agreed to adopt the minutes as a true record, subject to the addition of the words ‘for the burial ground’ in Minute No 07/58 on page 2 after the word ‘for the burial ground’ in the first sentence. | Clerk | Cllr Stubbs Cllr Jarville |
| P | 03/37 | Land at the rear of Meadow View | Cllr Stubbs reported that he had established that it would cost about £8.00 per metre for hedge laying and there was about 60 metres to lay. The grass also needs cutting. He thought that it would cost in the region of £1000 to implement the work that needs doing. He agreed to put together a proposal for consideration. D. Cllr Catt indicated that it might be possible to obtain a grant from DDDC. Cllr Wilshaw agreed to get involved in the project. | Cllr Stubbs Cllr Wilshaw | |
| P | 04/38 | Parish Website | The Chairman said there appeared to be a perception among some people that it was expensive to keep the website up-to-date which was not the case. Whether or not it was easy to import the calendar from Parish News was discussed and Cllr Watson agreed to discuss this with Eric Roy and Cllr Bryan will forward her a copy of the latest calender. | | |

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| P | 06/3 | Proposal for Sub Group to Oversee Play Equipment Maintenance & Replacement | The Chairman referred to the Clerk's memo dated 26/11/09 and the payment and delivery schedule laid out in it. Cllr Bryan said it would not be possible for SMP to commence on 16/2/09 and February was a more realistic start date and she thought Easter was too early for the official opening and suggested a gala day in May would be more appropriate. She also referred to the Agreement for Grant received from Derbyshire Environment Trust (DET), which the Chairman and Clerk had read and commented on immediately prior to the meeting. A couple of amendments had been proposed which will require amendment by DET. Cllrs Cole, Hewson-Stoate, Priestley, stubs and the Clerk will also be provided with copies by Cllr Bryan. A 10% retention will be held by DET, pending a full final project report and a 10% retention will be passed to SMP by the PC. Cllr Cole raised the possibility of obtaining insurance cover against the risk of failure of the grant being paid. Under Clause 3.7 an authorised officer needs to be appointed to certify project costs. Cllr Jarville proposed Cllrs Bryan and Hewson-Stoate, seconded by Cllr Cole and all Cllrs present agreed. It was agreed to leave final approval of the order until the 7/1/09 meeting but subject to the amendments being agreed the Grant Agreement can be signed off. Cllr Bryan also referred to the Biffa offer to help with publicity and all Cllrs felt this was a good idea. | | Cllr Jarville Cllr Cole |
| P | 07/58 | Briefing from District Cllr Catt | D. Cllr Catt reported that it is proposed to disband Sudbury Prison Local Liaison Committee. A new system of liaising with Sudbury Parish Council and the Police will be put in place. Cllr Bryan said it was intended to have a memorial garden in the church burial ground and the proposed timescale should be determined in about a month. It should be possible to give a better indication of the remaining capacity and time before the burial ground will be full at that time. Paul Wilson's response to the Clerk's letter expressing disappointment at the way the Parish Council's views had not been sufficiently put forward to the Planning Committee was discussed and Cllr Hewson-Stoate proposed that a further letter be sent, this was seconded by Cllr Cole and all Cllrs present agreed. | Clerk | Cllr Hewson-Stoate Cllr Cole |
| C | 07/86 | Letter from Mr T Deville dated 3/10/07 re Walkway from Alms Road to Cavendish close | Cllr Hewson-Stoate said he wished to forego payment for the materials he provided for the barrier. The Chairman thanked him for this kind gesture. | | |
| P | 07/92 | Community Response Plan | The Chairman said the Doveridge Community Response Plan was referred to at a recent Safer Neighbourhood Watch meeting and the need for authorities to be aware who holds the local copies and the need to know where the plans are located within the holder's properties. There also need to be a paper copy as well as an electronic version. | Cllr Watkins Cllr Jarville Clerk | |
| P | 07/104 | Letter from WI re Maintenance of the Well | The Chairman said it would be necessary in the new year to consider what corrective action needs to be undertaken to the crack and misalignment of the concrete base beneath the well structure. | | |
| P | 08/27 | Proposal to Refurbish the Pavilion - Specification | The Clerk said he hasn't heard from Julian Parker confirming that the electrical test had been completed but would contact him. | Clerk | |
| C | 08/41 | Pond Clearance | The Clerk confirmed he had written to Mr Wilson thanking him for providing and | | |

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| | | | emptying the trailer. | | |
| C | 08/63 | Lack of Litter Bin alongside Lay-by at Brocksford Hall | The Clerk said he hadn't yet put up the notice yet but would do so in the next few days. | Clerk | |
| C | 08/71 | Hedges in Cook Lane | The Clerk said he had still not yet followed up the hedge on Lower Street blocking a road sign reported by Cllr Cole or the hedge on the right hand side of Church Lane, which was restricting the footpath reported by Cllr Wilshaw. | Clerk | |
| P | 08/77 | Draft Advert of New Clerk | The Chairman said that following interviews it was a very difficult to make a selection because all the candidates were of such a high standard. After detailed consideration a selection had been made. Post meeting note - as advised by the Clerk's memo dated 9/12/08 Margaret Taylor has been offered and accepted the position with affect from 1/2/09. | Cllr Watkins Cllr Hewson-Stoate Clerk | |
| C | 08/88 | DCC -Young Achievers Award 2008 | Cllr Bryan reported that nomination of Joe Parker had been considered but as his school falls within Staffordshire he is not eligible for this award. Consideration will be given to having a Doveridge PC award. | Cllr Watkins | |
| P | 08/89 | Letter from Doveridge Preservation Society re Tree Planting | Nothing further to report at this stage. | Clerk | |
| P | 08/91 | Letter from DCC's Welfare Rights Service | The Clerk said he hasn't yet written to DCC's Welfare Rights Officer, Paul Mortimer inviting him to attend the Annual Parish Meeting to give details of the service but would do so before the next meeting. | Clerk | |
| P | 08/97 | Annual Audit of Accounts for 2007/08. External Auditors Certificate & Report | The clerk confirmed he had written to the Internal Auditor, Barrie Woodcock and a response was awaited. | Clerk | |
| P | 08/98 | Letter date 7/11/08 from Tim Scott re Village Hall 50th Anniversary Project | Awaiting for a response from Tim Scott. | | |
| P | 08/99 | Letter dated 4/11/08 from Mr & Mrs Holmes re Poor Street Lighting on Upwoods Road | The Clerk confirmed he would contact the relevant authorities re the standard of lighting. | Clerk | |
| C | 08/100 | Playing Field Hedge | Nothing further to report. | Clerk | |
| C | 08/107 | National Salary Award for Clerks | The Chairman referred to the Clerk's memo dated 26/11/08 regarding the National Salary Award for Clerks payable from 1/4/08. The new Salary Rate is £8.238 per hour, subject to arbitration. The amount of back pay due is £53.19 and the monthly salary is £247.14 from 1/1/09. Cllr Stubbs proposed acceptance of the new rate of pay, which was seconded by Cllr Bryan and agreed by all Cllrs present. | Clerk | |
| P | 08/108 | Saturday Waste Collection Service | Cllr Priestley raised a question regarding the continuation of the Saturday waste collection service. The Chairman said earlier this year confirmation was given by DDDC that the service was not under threat. The clerk was asked to seek further re-assurance from the District Council. | Clerk | |

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|---|--------|---|--|-------|--------------------------|
| P | 08/109 | State of the Pavement in Front of the Village Hall | Cllr Wilshaw raised a concern in respect of the condition of the pavement in front of the village hall. The clerk was requested to take the matter up with DCC. | Clerk | |
| C | 08/110 | Parish Council Representative on the Village Hall Committee | The Clerk referred to the request from Mary Dear, Chairman of the VHC asking who will be the PC's representative on the VHC for the next 12 months. Cllr Watkins proposed Cllr Wilshaw and was seconded by Cllr Jarville, all Cllrs present agreed. The Clerk was asked to notify the VHC. | Clerk | Cllr Watkins Jarville |
| P | 08/111 | Crash Course on the Planning System at the Town Hall, Bakewell on 11/3/09 | The Clerk referred to the course on the planning system at Bakewell on 11/3/09 from 6.30pm to 9.00pm (buffet tea at 6.00pm). Cllrs Priestley and Wilshaw expressed an interest in the course and the Clerk was asked to book them on it. | Clerk | |
| P | 08/112 | Grit Bins | The Chairman asked the Clerk to speak to Lee Bassett to check the level of the grit in the grit bins during January and refill any that require it. Cllr Cattermole suggested that a label be fixed inside the lids giving the Clerk's telephone number to assist in keeping the bins topped up. | Clerk | |
| C | 08/113 | Planning Applications CD3/1108/141 Permission Granted 06/00646/FUL | Proposed classroom extension with link corridor, internal alterations & small amount of associated landscaping works – Doveridge Primary School, Chapel Green. Erection of dwelling and associated access – Mr Alan Elkes, land adjacent, Holly End, Bakers Lane. The majority of Doveridge Cllrs objected to this application. | | |
| | | CORRESPONDENCE | | | |
| C | 08/114 | November | a) New planning criteria – presentation pack pictures provided by D. Cllr Catt. b) DALC letter dated 27/10/08 re Members Allowances. c) DALC letter dated 30/10/08 re Involving Children and Young People in Formal Meetings of Parish Councils. d) DALC Circular No 37/2008 re Crash Course on the Planning System, Town Hall, Bakewell, 11/3/08 from 6.30pm to 9.00pm (buffet tea 6.00pm). e) DALC Circular no 49/2008 re Quality Parish/Town Council Scheme Training on 18/11/08. f) DALC Circular No 50/2008 re Communities in Control : Real People, Real Power – Consultation on Improving Local Accountability. g) DALC Circular No 51/2008 – General Circular. h) DALC Circular No 52/2008 – 2008/9 National Interim Salary Award for Local council Clerks. i) DALC Circular No 53/2008 re Quality Parish/Town Council Scheme Training on 10/12/08. j) DALC Circular No 54/2008 re Existing and Prospective Internal Auditors Course on 4/2/09 at DALC Office, Wirksworth. k) The Playing Field – Derbyshire Rural Community Council Newsletter. l) Letter and pack from Campaign to Protect Rural England re anti litter campaign. m) Letter dated 7/11/08 from Uretek requesting payment for work on the Well. | | |

| | | <p>n) Note from Mary Dear Chairman of the Village Hall Committee requesting who will be the next PC's Representative on the VHC for the period up to Oct 2009.</p> <p>o) Letter dated 12/11/08 from DCC re Derbyshire Dales and High Peak Local Accessibility Strategy – Issues and Options Consultation.</p> <p>p) DCC leaflet OnBoard Autumn/Winter 2008.</p> <p>q) Derbyshire Gold magazine – Autumn/Winter 2008.</p> <p>r) Letter and leaflets from DCC re Trusted Trader Scheme.</p> <p>s) Safer Derbyshire Dales - Community Safety News Nov 2008.</p> <p>t) Safer Derbyshire Dales – Community Safety Panel Workshop on Thur 4/12/08 at the Committee Room, Town Hall, Matlock.</p> <p>u) Letter dated 27/11/08 from DDDC's Head of Planning Services, Paul Wilson re Use of Land as a Burial Ground off Derby Road, Doveridge.</p> <p>v) Emda News – Autumn Edition 2008.</p> <p>w) DDDC – ArtsMatters Winter 2008/09.</p> <p>x) Letter dated 26/11/08 from Information Commissioners Office re Freedom of Information – Fulfilling your obligation to disclose information.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | | FUTURE AGENDA ITEMS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C | 08/115 | | Proposed Play School Area to the rear of the village hall kitchen. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | ACCOUNTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C | 08/116 | Accounts for Approval | <p>The following accounts were submitted for approval :</p> <table border="1"> <thead> <tr> <th>Min</th> <th>No</th> <th>Cheque No</th> <th>Made Payable to</th> <th>Amount</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>1432</td> <td>SO</td> <td></td> <td>Clerks Emolument</td> <td>£241.23</td> <td></td> </tr> <tr> <td>1433</td> <td>1271</td> <td></td> <td>J Bullock</td> <td>£55.00</td> <td></td> </tr> <tr> <td>1434</td> <td>1272</td> <td></td> <td>Village Hall Committee</td> <td>£24.00</td> <td></td> </tr> <tr> <td>1435</td> <td>1273</td> <td></td> <td>Robert Eaton Services</td> <td>£715.00</td> <td>£103.25</td> </tr> <tr> <td>1436</td> <td>1274</td> <td></td> <td>EstateCare</td> <td>£120.42</td> <td></td> </tr> <tr> <td>1437</td> <td>1275</td> <td></td> <td>Audit Commission</td> <td>£135.00</td> <td>£23.63</td> </tr> <tr> <td>1438</td> <td>1276</td> <td></td> <td>BTCV</td> <td>£250.00</td> <td>£43.75</td> </tr> <tr> <td>1439</td> <td>1277</td> <td></td> <td>T P Carter (Back Pay)</td> <td>£53.19</td> <td></td> </tr> <tr> <td colspan="4">Income</td> <td></td> <td></td> </tr> <tr> <td colspan="4">Doveridge Bowls Club</td> <td>£818.25</td> <td></td> </tr> </tbody> </table> <p>Proposed by Cllr Stubbs & seconded by Cllr Jarville. All Cllrs present agreed</p> | Min | No | Cheque No | Made Payable to | Amount | Vat | 1432 | SO | | Clerks Emolument | £241.23 | | 1433 | 1271 | | J Bullock | £55.00 | | 1434 | 1272 | | Village Hall Committee | £24.00 | | 1435 | 1273 | | Robert Eaton Services | £715.00 | £103.25 | 1436 | 1274 | | EstateCare | £120.42 | | 1437 | 1275 | | Audit Commission | £135.00 | £23.63 | 1438 | 1276 | | BTCV | £250.00 | £43.75 | 1439 | 1277 | | T P Carter (Back Pay) | £53.19 | | Income | | | | | | Doveridge Bowls Club | | | | £818.25 | | Cllr Stubbs Cllr Jarville |
| Min | No | Cheque No | Made Payable to | Amount | Vat | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1432 | SO | | Clerks Emolument | £241.23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1433 | 1271 | | J Bullock | £55.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1434 | 1272 | | Village Hall Committee | £24.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1435 | 1273 | | Robert Eaton Services | £715.00 | £103.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1436 | 1274 | | EstateCare | £120.42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1437 | 1275 | | Audit Commission | £135.00 | £23.63 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1438 | 1276 | | BTCV | £250.00 | £43.75 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1439 | 1277 | | T P Carter (Back Pay) | £53.19 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Income | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Doveridge Bowls Club | | | | £818.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

There being no further business the meeting closed at 8.50 pm.

The date of the next meeting is Wednesday 7th January 2009 to be held in the Village Hall Kitchen at 7.30pm.

Signature of Chairman **Date**