

MINUTES OF DOVERIDGE PARISH COUNCIL

HELD IN THE VILLAGE HALL KITCHEN

Date: Wednesday 7th January 2009

Present: Cllrs: Watkins (Chairman), Bryan, Cattermole, Hewson-Stoate, Jarville, Stubbs, Wilshaw, D Cllr Catt and Carter (Clerk) & M Taylor (New Clerk from 1/2/09).

Members of the Public : None

Apologies: Cllr Priestley, Cllr Cole & C. Cllr Lewer.

P / C	Min No Originator Month	Title and Description	Action / Decision	Who / When	Proposer / Seconder
P	08/50	Matters raised by members of the Public - Mr Bullock	The Clerk reported that the cost of obtaining 3 signs from Hawksworth Graphics is £70.00 plus VAT. Cllr Stubbs proposed acceptance of the quote, seconded by Cllr Bryan. The Clerk was asked to place the order.	Clerk	Cllr Stubbs Cllr Bryan
P	07/46	Letter dated 21 May 2007 from Derbyshire Rural Community Council re Affordable Housing in Doveridge.	The Clerk said there had still not been a response from DRCC. The Clerk was asked to press for a reply.	Clerk	
P	06/77	Noise Pollution from the A50 Bypass.	Nothing further to report on this item.		
C	09/1	Approval of Minutes from 3rd December 2008 Meeting.	It was agreed to adopt the minutes as a true record, subject to the following amendments – Minute 04/38, 4 th line ‘Watson’ should read ‘Watkins’. Minute 06/3, the date on 3 rd line ‘16/2/09’ should read ‘16/1/09’ and ‘Stubbs’ on line 9 should read ‘Stubbs’. Proposed by Cllr Stubbs, seconded by Cllr Hewson-Stoate, all Cllrs present agreed.	Clerk	Cllr Stubbs Cllr Hewson-Stoate
P	03/37	Land at the rear of Meadow View	Cllr Stubbs reported that someone has severely lopped a tree close to the houses on the left hand side of the PC’s land. He agreed to endeavour to make further enquiries into the matter	Cllr Stubbs	
P	04/38	Parish Website	The Chairman said currently she had no internet connection and asked Cllrs Bryan and Wilshaw to assist in keeping up to date on the Website information. The Clerk reported that he had been contacted by Tracey Roberts, Doveridge Primary School Secretary to ask if the PC would allow the school to have space on its website. He said he had suggested she should discuss this directly with Cllr Watkins.		
P	06/3	Proposal for Sub Group to Oversee Play Equipment Maintenance & Replacement	The Chairman referred to the Rationale for Agreement to Place Order for Playground Equipment produced by Cllr Bryan and circulated by the Clerk to all Cllrs prior to the meeting. The Clerk said he had discussed the £45k grant with Derbyshire Environmental Trust and was confident that the funding was available and secure. Following a short discussion Cllr Bryan proposed that the order for the new play equipment be placed with SMP at the quoted price of £72,890.54 excluding VAT, seconded by Cllr Jarville, all Cllrs present agreed.	Cllr Bryan Clerk	Cllr Bryan Cllr Jarville

			<p>Cllr Bryan proposed placement of an order for tarmacing the skateboard area with Andrew Roe at a quoted price of £6,240,00 excluding VAT, seconded by Cllr Stubbs, all Cllrs present agreed.</p> <p>Cllr Bryan proposed the agreement of Cllrs to place an order for safety inspection of the new equipment at an approximate cost of £450.00 this was seconded by Cllr Cattermole, all Cllrs present agreed.</p> <p>Cllr Bryan also proposed that she becomes the PC's nominated Project Manager for the Playground Project, which was seconded by Cllr Watkins, all Cllrs present agreed.</p> <p>A vote of thanks was proposed by Cllr Jarville to Cllr Bryan, for all the hard work she has undertaken on the project to-date and to the Clerk for his contribution. All Cllrs agreed. Cllr Bryan said there would be a need to provide a notice/display board to acknowledge funding contributions. Cllr Stubbs offered to make a display board from timber if a suitable design and size could be given to him.</p> <p>Cllr Bryan said there was also a need to liaise with Biffa Awards regarding suitable publicity.</p>	Cllr Stubbs	<p>Cllr Bryan Cllr Stubbs</p> <p>Cllr Bryan Cattermole Cllr Bryan Cllr Watkins</p>
P	07/58	Briefing from District Cllr Catt	D. Cllr Catt reported that Derbyshire Dales CVS are seeking to reach existing and new voluntary community groups who may benefit from support and advice (see also Minute No 09/8 Correspondence Section, item x). The Clerk said he had not yet written to Paul Wilson but would do so before the next meeting.	Clerk	
P	07/92	Community Response Plan	Cllr Jarville said she would provide paper copies of the updated copies of the Plans to the Clerk.	Cllr Jarville Clerk	
P	07/104	Letter from WI re Maintenance of the Well	The Chairman asked the Clerk to bring a copy of the Engineer's recommendation to rectify the cracked concrete base.		
P	08/27	Proposal to Refurbish the Pavilion - Specification	The Clerk said he had spoken to Julian Parker who said he intended to undertake the electrical inspection shortly.	Clerk	
C	08/63	Lack of Litter Bin alongside Lay-by at Brocksford Hall	The Clerk confirmed he had placed a letter on the notice board advising villagers to contact DDDC in the event of overflowing litterbins or litter dumped in the laybys on the old A50.		
C	08/71	Hedges in Cook Lane	The Clerk said he was having a problem identifying the offending hedges on Lower Street and Church Lane. Cllr Wilshaw identified the location in Church Lane.	Clerk	
P	08/89	Letter from Doveridge Preservation Society re Tree Planting	The Clerk reported that a letter had been received from Michael Vickers dated 1/12/08 that DPS are willing to plant any species of native hardwood and confirmed that a mountain ash is perfectly acceptable. Following discussion the Clerk was asked to respond suggesting DPS plant the tree later in the year on the playing field by the new play equipment at the time of the opening the new playground.	Clerk	
P	08/91	Letter from DCC's Welfare Rights Service	The Clerk said he had written to Lois Race, Principal Welfare Rights Officer on 10/12/08 inviting him to the Annual Parish Meeting on 18/3/09. To-date no	Clerk	

			response has been received and the Clerk was asked to chase the matter up.		
P	08/97	Annual Audit of Accounts for 2007/08. External Auditors Certificate & Report	The Clerk reported that a reply dated 3/12/08 had been received from the Internal Auditor, Barrie Woodcock, questioning the External Auditor's comment that the Annual Financial Risk Assessment was not comprehensive enough. He suggested the PC ask what would be considered a more comprehensive solution without the need for unnecessary expenditure. The Clerk was asked to write to the External Auditor along the lines proposed by Barrie Woodcock.	Clerk	
P	08/98	Letter date 7/11/08 from Tim Scott re Village Hall 50th Anniversary Project	The Clerk said a letter had been received from Tim Scott dated 6/1/09 formally requesting the PC's contribution of £170.00 towards the cost of £15,092.00 incurred by the VHC on Phase 1 of the Fiftieth Anniversary Project. The £170 contribution is included in Accounts for Approval – Minute No 09/10.	Clerk	
P	08/99	Letter dated 4/11/08 from Mr & Mrs Holmes re Poor Street Lighting on Upwoods Road	The Clerk said a letter is being sent to DCC reporting the inadequacy of the street lighting.	Clerk	
C	08/108	Saturday Waste Collection Service	The Clerk reported that he had spoken to DDDC regarding the rumour that the Saturday waste collection service will cease after April this year. He had been informed that there is no intention to stop the service and the current contract extends into 2010.	Clerk	
P	08/109	State of the Pavement in Front of the Village Hall	The Clerk said the condition of the pavement had been verbally reported to DCC via the contact centre – Call Derbyshire (08 456 058 058).	Clerk	
C	08/110	Parish Council Representative on the Village Hall Committee	Cllr Wilshaw reported that she has received the VHC meeting dates for 2009.		
P	08/111	Crash Course on the Planning System at the Town Hall, Bakewell on 11/3/09	The Clerk reported that the course on the planning system at Bake well on 11/3/09 is unfortunately full, however, another session is being held on Thur 23/4/09 from 6.30pm to 9.00pm (buffet tea at 6.00pm) at the Bill Shone Leasure Centre, High Street, Melbourne. It was agreed to book three places for Cllrs Priestley and Wilshaw and the new Clerk Margaret Taylor.	Clerk	
P	08/112	Grit Bins	The Clerk said he had asked Lee Bassett to check the level of grit in the bins and he had reported that 8 bins needed refilling. Cllrs ask the Clerk to give the go ahead for the refilling of the bins during January. Cllr Hewson-Stoate suggested pop riveting may be the best method of retaining the notice labels giving details of the Clerk to enable residents to have a point of contact to report when bins need refilling.	Clerk	
P	09/2	Proposed Play School Area to the rear of the Village Hall	Cllr Bryan referred to sketch plan provided by the Playschool Group showing a proposed small outside play area between the village hall storeroom and the playing field wall. Following discussion Cllr Bryan was asked to pass onto the Playgroup the Parish Councils concern that the paling fence would make the area extremely dark and to ask if they will reconsider the type of fencing.	Cllr Bryan	
C	09/3	Letter from Derbyshire Dales CVS	The Clerk referred to a letter from DDCVS dated 23/12/08 offering support, guidance and advice to local voluntary groups. The Clerk was asked to send a copy to the VHC and to give a copy to Cllr Wilshaw.	Clerk	

P	09/4	Letter from Doveridge Preservation Society	The Clerk reported a letter dated 5/1/09 had been received from DPS referring to the condition of the telephone kiosk outside Doveridge Club and asking if the PC is aware of the scheme that allows public bodies to adopt or sponsor kiosks. The Clerk was asked to write to BT asking if they will repaint the kiosk.	Clerk	
P	09/5	Proposal to Review Rental Fees from the Tennis and Bowling Clubs	Cllr Stubbs reminded Cllrs that at the Annual Finance Meeting in November it was noted that rents from the Tennis and Bowls Clubs should be reviewed. Cllr Stubbs tabled a copy of the Lease Agreement with the Tennis Club for a 25 year lease, with a rent review every 5 years. The Chairman asked if it was possible to obtain a copy of the Lease Agreement for the Bowls Club. This would enable the PC to review the rents for both organisations.	All Cllrs	
	09/6	REPORTS	The Chairman proposed there should be a Minute Section for Councillors and Other Reports. All Cllrs present agreed.		
C	09/7	Planning Applications For information only Permission Granted 08/00717/TEMP Permission Refused 08/00690/LBALT	Application for prior notification of agricultural or forestry development – proposed new building for general storage for animal feed and farming equipment, Mr Jeffery, Flaketts Lane Farm. Change of use of land to siting of mobile home for agricultural worker for a temporary period of 3 years – A Povey & Sons, Upper Eaton Farm. The PC did not object to this application. Erection of hardwood conservatory – Mrs R McCann, Ley Hill Cottage, Grove Lane. The PC did not object to this application provided it is within the limitations for a Grade II Listed Building but expressed concerns that the application states that entry will be through existing doors, however, the plans and photos do not support this.		
		CORRESPONDENCE			
C	09/8	December	a) Community Safety News – November 2008. b) DCC – OnBoard – Autumn/Winter 2008. c) Fieldwork Magazine, Dec 2008 from Campaign to Protect Rural England. d) Letter dated 3/12/08 from Barrie Woodcock re External Auditor’s comments. e) Letter dated 5/12/08 from Tim Scott re Clerk/Responsible Financial Officer position. f) Letter dated 7/12/08 from Margaret Taylor re Clerk/Responsible Financial Officer position. g) DCC letter dated December 08 recycling rubbish poster. h) Derbyshire Directory News, Winter 2008/9. i) DCC – SaferDerbyshire Magazine, Winter 2008/9. j) DCC – Winter Gritting Poster. k) Letter from Redwelly dated 12/12/08 re Horticultural Services. l) Letter dated 12/12/08 from DDDC re Parish Council Conferences on 11 th and 17 th February.		

		<p>m) DALC General Circular No 55/2008.</p> <p>n) DALC Circular No 56/2008 – Training.</p> <p>o) DALC Circular No 57/2008 – Derbyshire County Training Partnership – Certificate in Local Council Administration (CiLCA).</p> <p>p) DALC General Circular No 58 - (Training Programme Jan to May 2009 & VAT).</p> <p>q) DALC General Circular No 59/2008.</p> <p>r) DALC Circular No 60/2008 – Derbyshire Transport Group.</p> <p>s) Letter from East Midlands in Bloom re 2009 Campaign.</p> <p>t) Doveridge Village Hall Newsletter Dec 2008.</p> <p>u) Letter dated 17/12/08 from DDDC re Completion of Register of Interests.</p> <p>v) Letter dated 22/12/08 re Derby & Derbyshire Minerals and Waste Development Framework.</p> <p>w) Letter dated 23/12/08 from DDDC re Parish Council Conferences at Bakewell on 11/2/09 and Ashbourne on 17/2/09 both starting at 7pm.</p> <p>x) Letter dated 23/12/08 from Derbyshire Dales CVS re assistance by DDCVS to voluntary and community groups.</p> <p>y) Communities & Local Government – Code of Recommended Practice on Local Authority Publicity – A Consultation.</p> <p>z) Letter dated 31/12/08 from Colin Bryan, Chair of Governors, Doveridge Primary School re vandalism at recreation ground.</p> <p>aa) Letter from Sarah Rodgers, Secretary Playground Committee re formal request to the PC to purchase skate park equipment etc for the playground.</p> <p>bb) Letter dated 1/12/08 from Doveridge Preservation Society re tree planting in memory of George Wood.</p> <p>cc) Letter dated 5/1/09 from Doveridge Preservation Society re Telephone Kiosk on Sand Lane/Alms Road.</p> <p>dd) Letter dated 6/1/09 from Tim Scott, Doveridge Village Hall Trustee re PC's contribution to Phase 1 of village hall 50th Anniversary Project.</p>																																										
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C	09/9	Adoption of Freedom of Information - Model Publication Scheme																																										
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C	09/10	<p>Accounts for Approval</p> <p>The following accounts were submitted for approval :</p> <table border="1"> <thead> <tr> <th>Min No</th> <th>Cheque No</th> <th>Made Payable to</th> <th>Amount</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>1440</td> <td>SO</td> <td>Clerks Emolument</td> <td>£241.23</td> <td></td> </tr> <tr> <td>1441</td> <td>1278</td> <td>J Bullock</td> <td>£55.00</td> <td></td> </tr> <tr> <td>1442</td> <td>1279</td> <td>Village Hall Committee</td> <td>£12.00</td> <td></td> </tr> <tr> <td>1443</td> <td>1280</td> <td>Doveridge PCC</td> <td>£6.30</td> <td></td> </tr> <tr> <td>1444</td> <td>1281</td> <td>A Povey & Sons</td> <td>£127.50</td> <td>£12.61</td> </tr> <tr> <td>1445</td> <td>1282</td> <td>A Povey & Sons</td> <td>£27.00</td> <td>£1.35</td> </tr> <tr> <td>1446</td> <td>1283</td> <td>Village Hall Committee</td> <td>£170.00</td> <td></td> </tr> </tbody> </table>	Min No	Cheque No	Made Payable to	Amount	Vat	1440	SO	Clerks Emolument	£241.23		1441	1278	J Bullock	£55.00		1442	1279	Village Hall Committee	£12.00		1443	1280	Doveridge PCC	£6.30		1444	1281	A Povey & Sons	£127.50	£12.61	1445	1282	A Povey & Sons	£27.00	£1.35	1446	1283	Village Hall Committee	£170.00			<p>Cllr Stubbs</p> <p>Cllr Jarville</p>
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		1447 1284 DALC	£60.00		
		Income			
		None			
		Proposed by Cllr Stubbs & seconded by Cllr Jarville.			
		All Cllrs present agreed			

There being no further business the meeting closed at 8.55 pm.

The date of the next meeting is Wednesday 4th February 2009 to be held in the Village Hall Kitchen at 7.30pm.

Signature of Chairman **Date**