

MINUTES OF DOVERIDGE PARISH COUNCIL

HELD IN THE VILLAGE HALL KITCHEN

Date: Wednesday 30th April 2008

Present: Cllrs: Hewson-Stoate (Chairman), Bryan, Cole, Jarville, Watkins, Wilshaw, D. Cllr Catt and Carter (Clerk).

Members of the Public : Mr J Cope

Apologies: Cllrs Cattermole, Stubbs & C. Cllr Lewer.

P / C	Min No Originator Month	Title and Description	Action / Decision	Who / When	Proposer / Seconder
C	08/34	Appointment of Chairman	Cllr Hewson-Stoate announced that he did not wish to stand for Chairman. Cllr Wilshaw proposed Cllr Watkins, seconded by Cllr Hewson-Stoate. All agreed.		
C	08/35	Appointment of Vice Chairman	Cllr Watkins proposed Cllr Hewson-Stoate, seconded by Cllr Cole. All agreed.		
C	08/36	Appointment of Committees	<p>Village Hall Committee : Proposed Cllr Bryan, Cllr Jarville will act as reserve, all Cllrs agreed.</p> <p>Trustees on the Doveridge Charities : Proposed Cllrs Hewson-Stoate, Wilshaw and Malcolm Watkins and Christine Chadwick, all Cllrs agreed.</p> <p>Trustees on Doveridge School House Trust : Proposed Cllr Jarville and Ken Stevenson (subject to his agreement), all Cllrs agreed.</p> <p>Sports/Playing Field Committee : Proposed Cllrs Bryan, Cattermole, Hewson-Stoate, Jarville and Stubbs, all Cllrs agreed.</p> <p>Footpath Committee : Proposed Cllrs Cole (liaison with Preservation Society), Jarville, Stubbs and Wilshaw, all Cllrs agreed.</p> <p>Committee for Management of Meadow View : Proposed Cllrs Cole, Stubbs, Watkins and Wilshaw, all Cllrs agreed.</p>		
C	08/37	Annual Balance Sheet	Cllr Hewson-Stoate proposed acceptance of the Annual Balance Sheet for the year ending 31 st March 2008, seconded by Cllr Cole. All Cllrs present agreed. The Clerk referred to the Internal Auditor's Report dated 22/4/08 and the recommendations proposed in respect of writing back an unrepresented cheque for £7.00 and approval of the precept, set by the Finance Committee, by a full subsequent Parish Council Meeting. Cllrs accepted the recommendations and asked the Clerk to implement them. Cllr Bryan requested that the Clerk calculate the proportion of the interest earned on the monies allocated to the new play equipment. All Cllrs agreed.		Cllr Hewson-Stoate Cllr Cole
P	07/46	Letter dated 21 May 2007 from Derbyshire Rural Community Council re Affordable Housing in Doveridge.	The Clerk reported that Isabel Bellamy had responded to his letter regarding the PC's concerns and reiterated that the survey was intended to meet the local need in Doveridge for affordable housing and identified potential problems associated with the brownfield site but would look again at this possibility. The Clerk was asked to ask Isabel what criteria would be used to select potential tenants.	Clerk	

P	06/77	Noise Pollution from the A50 Bypass.	Nothing further to report at this stage.		
C	08/38	Approval of Minutes from 2nd April 2008	It was agreed to adopt the minutes as a true record.	Clerk	Cllr Cole Cllr Hewson-Stoate
P	03/37	Land at the rear of Meadow View	The Clerk reported that he had obtained quotations from David Povey and Simon Large. These were £42.00 and £75.00 respectively, the Simon Large quote included cutting the grass and strimming the edges, whilst David Povey's was for grass cutting only. The last quote for strimming from Lee Bassett was £42.00. This made the quote from Simon large marginally cheaper overall. Cllr Bryan proposed acceptance of the Simon Large quote, seconded by Cllr Jarville. The Chairman asked the Clerk to get Simon Large to invoice separately for both tasks.	Clerk	Cllr Bryan Cllr Jarville
P	04/38	Parish Website	Cllr Watkins said it would be necessary to review the list of advertisers shortly and to seek fees from existing advertisers for the current year.	Cllrs Clerk	
P	05/57	Potential New Allotments	The Clerk said he had received a copy of the constitution from Doveridge Allotment Association. Cllr Cole reported that the Bowls Club were happy with the arrangements with the new allotment holders. Cllrs asked the Clerk to forward the cheque for £100.00 to the Association, which is the PC's contribution towards the cost of providing a water supply to the new allotments.	Clerk	
P	06/3	Proposal for Sub Group to Oversee Play Equipment Maintenance & Replacement	The Clerk confirmed he had sent a thank you letter to Lee Bassett for his offer to remove the old play equipment. Cllr Bryan reported that BIFFA are considering the funding bid. Tescos and the Co-op have both declined to provide funding and Toyota is considered unlikely to agree to contribute. She also said it was necessary to change the Constitution of the Playground Fund Raising Group from exclusively raising funds for the skatepark to include the play equipment. Cllr Watkins proposed acceptance of the change, seconded by Cllr Cole. The Clerk was asked to check the position regarding payment and reclaiming of VAT.	Clerk	Cllr Watkins Cllr Cole
P	06/60	Condition of Playing Field Fence on Derby Road	Cllr Hewson-Stoate reported that it had been necessary for safety reasons to take urgent action to repair the football pitch goalmouths, which had become extremely worn and rutted. Cllr Hewson-Stoate proposed acceptance of the sum of £190.00 quoted by Mr K Gear for providing and laying new turf, seconded by Cllr Jarville, all Cllrs present agreed.	Clerk	Cllr Hewson-Stoate Cllr Jarville
P	07/25	Letter dated 6/3/07 from Mrs Nandi re Adaption of some Stiles	The Clerk confirmed he had written to Mrs Nandi to inform her of progress. He also reported that the kissing gate had been delivered by DCC. It remained to complete the necessary paperwork and to install the gate.	Clerk	
P	07/58	Briefing from District Cllr Catt	D. Cllr Catt reported on proposals to prevent travellers parking on the grass verge at Sudbury. He also confirmed that he was not aware of any progress on the proposals for the new burial ground in Doveridge.		
P	07/86	Letter from Mr T Deville dated 3/10/07 re Walkway from Alms Road to Cavendish close	Cllr Hewson-Stoate said the matter was in hand.	Cllr Hewson-Stoate	

P	07/92	Community Response Plan	Cllr Jarville reported that she had experienced a computer crash and was attempting to retrieve the data. She confirmed that the information had been copied on CD. The next request for updated information would be placed in the Sept Newsletter.	Cllr Jarville	
P	07/104	Letter from WI re Maintenance of the Well	The Clerk confirmed he had written to Robert Morton engaging his services to undertake the investigative work to determine the condition of the well, to date no response has been received.	Clerk	
C	08/2	Good Citizen Award 2007	Cllr Watkins said the award has now been made. The Clerk read the letter of thanks received from Christine Crofts.		
P	08/13	Letter from Mr T Deville dated 4/3/08 on behalf of Doveridge Preservation Society re Removal of trees between Old Dove Bridge and Toll Gate House	The Clerk said he had written to DCC and had received a response advising that there are no recent orders diverting the footpath since 1993, and the path from the south side of the A50 to the start of Doveridge public footpath No 26 has no legal status. They were unable to confirm who has recently fenced and felled trees from the land adjacent to the footpath and if they have legal title to the land. The Clerk said he had provided a copy of the letter to Cllr Stubbs who was attending the rights of way meeting being held in the village hall at the same time as this meeting.	Clerk Cllr Stubbs	
C	08/16	Bowls Club – Section 13 Grant	This matter is now closed		
P	08/23	Letter dated 24/3/08 from Doveridge Cricket Club, Brocksford	The Clerk confirmed he had written to the club saying the PC was not unsympathetic to their financial position and suggested they consider a request for support of specific essential items. It was also suggested it would be useful if they were able to demonstrate they were making efforts to obtain financial support from other funding organisation. A response was received referring to the cost of providing an electric fence and enclosing a copy of their accounts showing a negative balance. Following discussion the Clerk was asked to invite Nick Cash to attend the next meeting to discuss the position.	Clerk	
P	08/24	Letter dated 31/3/08 from Scott Wilson re Rural Accessibility	The Clerk tabled a draft letter for consideration. Following some amendments the Clerk was asked to forward it to Scott Wilson	Clerk	
C	08/26	Doveridge Preservation Society – proposal to plant a tree on the verge outside Cavendish Cottage	The Clerk said he had written to DCC stating that the PC were reluctant to take over responsibility for the tree and suggested that the Preservation Society as a local responsible body should be the contracted party to any agreement with the County Council.		
P	08/27	Proposal to Refurbish the Pavilion - Specification	The Clerk reported that he had not yet sent out the invitation but would do so shortly.	Clerk	
P	08/28	Boundary Confirmation Bowls Club/Allotment Area	The Clerk said he had requested a copy of the land plan from DDDC.	Clerk	
C	08/29	Damaged Footpath – High Street/Hawthorn Close	The Clerk reported that the damaged footpath had been repaired by DCC within 48 hours of it being reported.		

C	08/39	Clerks Holidays 2008	The Chairman referred to the Clerk's memo. Following discussion it was agreed to reschedule the November 2008 monthly meeting, due to be held on 5/11/08, to 19/11/08, which will be immediately followed by the annual finance meeting	All Cllrs Clerk	
P	08/40	Junior Football Team Non Payment of Fees for 2007/8 Season	The Clerk reported that despite a reminder, the fee from the Junior Football Team had still not been made. The Clerk was asked to write to the team stating that if the fee was not paid promptly, the PC would not allow any more matches to be played on the playing field until payment had been received.	Clerk	
P	08/41	Pond Clearance	The Clerk sought Cllrs agreement to further clearance work being undertaken this Autumn on pond. Cllrs asked the Clerk to write to BTCV to agree a date and price for the work.	Clerk	
P	08/42	Access to Parish Council Notice Board	The Clerk referred to a the problem gaining access and opening of the parish notice board due to the height of a plastic cabinet placed in front of it by Mr Priestly of the Post Office. The Chairman said she had spoken to Mr Priestly and he had said the cabinet could easily be moved to gain access. The Clerk was asked see if this was a viable solution.	Clerk	
P	08/43	Letter from Mr Hutchinson re the Vicarage, Church Lane	The Clerk referred to a letter from Mr Hutchinson regarding concerns about the cutting back and removal of bushes and trees from the garden of the Vicarage, Church Lane and future plans for development. Following discussion the Clerk was asked to write to the Diocese at Derby and the Planners at DDDC regarding potential future plans for the Vicarage.	Clerk	
C	08/44	Scarecrow Competition	Cllr Wilshaw referred to the Scarecrow Competition, which will result in increased attention and visitors to the village. She asked that the PC endeavours to promote a positive message by ensuring verges and footpaths are cut and clean and tidy and to encourage all residents to 'tidy up' their gardens and properties in order to showcase the village. The Clerk was asked to put a suitable notice on the notice board.	Clerk All Cllrs	
C	08/45	Vote of Thanks to the Outgoing Chairman, Cllr Hewson-Stoate	The new Chairman Cllr Watkins proposed a vote of thanks to the outgoing Chairman Cllr Hewson-Stoate for his hard work as Chairman over the last four years.		
C	08/46	Planning Applications 08/00257/FUL 08/00263/FUL 08/00289/FUL Permission Granted 08/00135/FUL CD3/0208/226	Two storey side extension – John Banner, 29 Alms Road. Two storey and first floor extensions – Mr & Mrs J Langley, 22 Maple Close. Two storey side extension – Mr & Mrs J Bointon, Inshore, Cook Lane. Single/two storey extensions – Mr B Bristow, 4 Oak Drive. Cllrs did not object to this application but did express concern about the size of the extension and the affect on immediate neighbours and the surrounding area. Erection of a cycle shelter 6m within the school grounds at Doveridge Primary School, Chapel Green. The PC did not object to this application.		

		CORRESPONDENCE			
C	08/47	April	<p>a) Confirmation of mower insurance from T R Beech for NFU Mutual.</p> <p>b) Letter dated 1/4/08 from East Staffordshire Borough Council re Site Allocations & Policies Development Plan Document.</p> <p>c) Campaign to Protect Rural England, Derbyshire Branch – Annual Report 2007.</p> <p>d) Village Voices Magazine – April 2008 Edition.</p> <p>e) Letter dated 7/4/08 from NALC re 2008 Annual Conference and Exhibition.</p> <p>f) Letter dated 8/4/08 from Scott Wilson re Rural Accessibility Study.</p> <p>g) Letter dated 14/4/08 from Derbyshire Rural Community Council re Doveridge Parish Housing Needs Survey.</p> <p>h) DALC letter dated 14/4/08 re Voting Form for one substitute Parish Council representative to serve on DDDC Standards Committee.</p> <p>i) DDDC copies of Reports – Ethical Framework Update and Future Workload, Local Assessment of Complaints, Confidential Reporting Policy. The Standards Board for England -Bulletin Feb 2008. Councillor Complaints.</p> <p>j) Letter dated 18/4/08 from Christine Crofts thanking PC for Good Citizen Award.</p> <p>k) Society of Local Council Clerks – Cemetery Management Course.</p> <p>l) Payment for allotment rent from Mr N Hoptroff.</p> <p>m) Audit Commission – notice of the external audit for the Year Ending 31/3/08.</p> <p>n) Letter dated 20/4/08 from Doveridge Cricket club re information regarding accounts.</p> <p>o) Letter dated 22/4/08 from DCC re Footpath 26 alongside the Old Dove Bridge.</p> <p>p) Letter dated 22/4/08 from Barrie Woodcock re Internal Audit for 2007/8.</p> <p>q) Letter dated 23/4/08 from DCC re Parish Events within the Highway 2008/09.</p> <p>r) Letter dated 23/4/08 from Mr Hutchinson re The Vicarage, Church Lane.</p> <p>s) Letter dated 23/4/08 from Safer Derbyshire Dales re Themed Community Safety Panel Meeting on Thur 22/5/08 at Committee Room, town Hall, Matlock from 9.30am to 12.30pm.</p> <p>t) Letter dated 24/4/08 from Arriva re Bus Services to Doveridge.</p> <p>u) DALC Circular No 16/2008 – New Clerk’s Induction Course.</p> <p>v) DALC Circular No 17/2008 – Review of NALC Publication : Standing Orders and Chairmanship (July 2003).</p> <p>w) DALC Circular No 18/2008 – Derbyshire County Training Partnership, Certificate in Local Council Administration.</p> <p>x) DALC Circular No 19/2008 – General Circular (Attendance of Police Officers at Parish/Town Council Meetings, Consultation on Draft Policy on Roadside Memorials by DCC).</p> <p>y) DALC Circular No 20/2008 – General Circular (2008/9 Pay Negotiations, NJC Car Allowances 2008/9).</p> <p>z) Copy of Doveridge Allotment Association Constitution from Julie Redfern.</p> <p>aa) Remittance Advice from DDDC enclosing Precept Cheque of £9,918.00 for 2008/9.</p>		

		FUTURE AGENDA ITEMS																																						
C	08/48		None discussed																																					
		ACCOUNTS																																						
C	08/49	Accounts for Approval	<p>The following accounts were submitted for approval :</p> <table border="0"> <thead> <tr> <th>Min No</th> <th>Cheque No</th> <th>Made Payable to</th> <th>Amount</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>1382</td> <td>SO</td> <td>Clerks Emolument</td> <td>£241.23</td> <td></td> </tr> <tr> <td>1383</td> <td>1229</td> <td>J Bullock</td> <td>£55.00</td> <td></td> </tr> <tr> <td>1384</td> <td>1230</td> <td>Village Hall Committee</td> <td>£12.00</td> <td></td> </tr> <tr> <td>1385</td> <td>1231</td> <td>K Gear</td> <td>£190.00</td> <td></td> </tr> <tr> <td>1386</td> <td>1232</td> <td>B. Woodcock</td> <td>£98.02</td> <td></td> </tr> <tr> <td>1387</td> <td>1233</td> <td>Doveridge Allotment Association</td> <td>£100.00</td> <td></td> </tr> </tbody> </table> <p>Income</p> <p>Allotment rent from Mr N Hoptroff for 2008 £5.50 2008/9 Precept from DDDC £9,918.00</p> <p>Proposed by Cllr Jarville & seconded by Cllr Bryan. All Cllrs present agreed</p>	Min No	Cheque No	Made Payable to	Amount	Vat	1382	SO	Clerks Emolument	£241.23		1383	1229	J Bullock	£55.00		1384	1230	Village Hall Committee	£12.00		1385	1231	K Gear	£190.00		1386	1232	B. Woodcock	£98.02		1387	1233	Doveridge Allotment Association	£100.00			Cllr Jarville Cllr Bryan
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There being no further business the meeting closed at 9.30 pm.

The date of the next meeting is Wednesday 4th June 2008 to be held in the Village Hall Kitchen at 7.30pm.

Signature of Chairman **Date**