

MINUTES OF DOVERIDGE PARISH COUNCIL

HELD IN THE VILLAGE HALL KITCHEN

DATE WEDNESDAY 6th May 2009

Present: Cllrs: Watkins (Chairman), Bryan, Cole, Hewson-Stoate, (Vice Chairman) Priestley, Stubbs, Wilshaw, Cattermole, Jarville, Taylor (Clerk).

Members of the Public: D. Cllr. Catt, Sarah Rodgers (representing playground committee)

Apologies: None

P / C	Min No Originator Month	Title and Description	Action/ Decision	Who/When	Proposer/ Seconded
C	09/21	<p>Matters raised by members of the Public</p> <p>Sarah Rodgers (playground Committee)</p>	<p>Sarah attended on behalf of the playground committee to give an overview and update of the playground opening day, scheduled for the 6th June 2009. A rough plan for the layout of the day and evening entertainment was shown to all members.</p> <p>Sarah also informed the committee that risk assessments and job specifications for stewards, were in the process of being completed.</p> <p>Various questions were posed to Sarah and suitable answers given as below:</p> <p>Cllr Cole advised that St John's Ambulance are in negotiations depending on the cost.</p> <p>Cllr Bryan asked the length of the trailer, this will be advised to Cllr Bryan later.</p> <p>Cllr Priestley asked how many stewards were required and how they would be rotated. Sarah advises 10 stewards would be rotated during the event.</p> <p>The PC are to look after guests in the VIP tent.</p> <p>Chairman Cllr Watkins on behalf of the PC, thanked Sarah and the committee for all of their hard work in organising this event and was looking forward to a fantastic day.</p>		

C	09/22	Election of Chairman & Completion of Declaration of Acceptance of Office	Cllr Priestley proposed that Cllr Watkins be elected as chairman, seconded by Cllr Stubbs, All Cllrs present agreed.		Cllr Priestley & Cllr Stubbs
C	09/23	Election of Vice Chairman & Completion of Declaration of Acceptance of Office	Cllr Watkins proposed that Cllr Hewson-Stoate be elected as vice chairman, seconded by Cllr Jarville. All Cllrs present agreed.		Cllr Watkins & Cllr Jarville
C	09/24	Election of Committee	<p>Village Hall Committee Proposed: Cllr Wilshaw, All Cllrs present agreed.</p> <p>Trustees on the Doveridge Charities Proposed: Cllrs Hewson- Stoate, Cllr Wilshaw, Malcolm Watkins & Christine Chadwick. All Cllrs present agreed.</p> <p>Trustees on the Doveridge School House Trust Proposed: Keith Roberts (subject to his agreement, All Cllrs present agreed.</p> <p>Sports/Playing Field Committee Proposed: Cllrs Bryan, Cole, Cattermole, Watkins, Hewston – Stoate. - All Cllrs present agreed</p> <p>Footpath Committee Proposed: Cllr Jarville (Liaison with Preservation Society) and report to PC meetings on a quarterly basis. All Cllrs present agreed.</p> <p>Meadow View Proposed: Cllr Stubbs & Wilshaw. All Cllrs present agreed.</p>		All Cllrs present agreed.
P	09/25	Annual Balance Sheet	Annual accounts distributed to all Cllrs. The Clerk informed that she had been unable to do the variations sheet, but would conclude for next meeting.	Clerk	
P	09/15	Matters raised by members of the Public Mr J Ingram	Cllrs made enquiries with various people, and unfortunately came up with no response to the query. The only suggestion that could be recommended was that he contacted Tom Campbell on 01538 752116, who owns the field through Park Crescent which may be suitable. Clerk to inform Mr Ingram of the decision.	Clerk	
C	09/26	Approval of the Minutes, from the 1st April 2009 meeting	It was agreed to adopt the minutes as a true record/ All Cllr present agreed.		All Cllrs present

					agreed.
C	07/46	Letter dated 21 May 2007 from Derbyshire Rural Community Council re Affordable Housing in Doveridge.	The Chairman reported that the letter responded to all the questions raised by the PC, and that the PC had also been invited to sit on their board to verify eligibility of people seeking housing in Doveridge.		
P	06/77	Noise & Pollution from the A50 bypass.	No date has yet to be confirmed; D. Cllr Cat confirmed that the meeting might be in June.	A50 Action group. Cllr Hewson-Stoate	
P	03/37	Land at the rear of Meadow View	<p>The Chairman reported that the correct name was Katherine Sharpe (Not Catherine)</p> <p>Cllr Stubbs to sort out situation regarding seeking help from Sudbury Prison</p> <p>Cllr Wilshaw to chase up the situation regarding tarmacing of the pathways and "spraying of edges"</p> <p>Cllr Stubbs reported that another tree had been felled and could The Clerk write a letter to all residents of Meadow View/Picknall Lane informing them that the PC owns the trees and should they have a problem with a tree to contact the PC and not take matters into their own hands.</p> <p>Cllr Stubbs stated that the area required mowing 3 times a year, one now, once in July & September. Cllr Stubbs to arrange a quote for this work.</p> <p>Footpath number 10 requires nettle reduction. The Clerk to contact Lee Basset to complete the work.</p>	<p>Cllr Stubbs</p> <p>Cllr Wilshaw</p> <p>Clerk</p> <p>Cllr Stubbs</p> <p>Clerk</p>	
P	04/38	Parish Website	Cllr. Cattermole reported that he had not had the opportunity to look at the "History", Cllr Cattermole to complete by autumn	Cllr. Cattermole	

P	06/3	Proposal for Sub Group to Oversee Play Equipment Maintenance & Replacement	<p><u>Current Situation.</u> Cllr Bryan advised that a safety inspection is proposed 18/05/09, once completed the children from the playgroup & Doveridge Primary School, will be the first to use the equipment. After school the older children will have the opportunity to use the equipment.</p> <p><u>Grand Opening Day 6th June 2009.</u> Cllr Bryan advised that invitations had now been posted to various people. MP Mcloughlin had confirmed his attendance.</p> <p><u>Neighbours affected by the work</u> Cllr Cole & Stubbs agreed to tidy the hedge up but not to reduce the size. All Cllrs present agreed.</p> <p><u>Grant Money</u> The Clerk confirm that DDDC had now paid (after considerable chasing) the grant money of £3000.00 The Biffa grant- Cllr Bryan is to make a claim for the grant, however she pointed out that they would retain 10% until the consumer survey had been completed (By school children)</p>	Cllr. Bryan	
P	07/58	Briefing from District Cllr. Catt, re planning application for burial ground	The Clerk confirmed this letter had now been received. Cllr Hewson-Stoate recommended that the letter be accepted, but asked D Cllr Catt to obtain confirmation of how they planned to stop travellers from approaching the site whilst under construction, and that the PC must be informed of all decisions/actions.	D Cllr Catt	
P	09/27	Core Strategy	D. Cllr Catt advised all that should we be unable to meet the deadline set, then The Clerk should apply for an extension.	Clerk	
P	07/104	Letter from WI re Maintenance of the Well	The Clerk passed copies of the file to Cllr Hewson-Stoate for consideration of the best way forward	Cllr Hewson-Stoate	
P	08/28	Proposal to Refurbish the Pavilion - Specification	Cllr Watkins & Cllr Cole to coordinate organisation of the proposed refurbishment.	Cllr Watkins & Cllr Cole	
P	08/89	Letter from Doveridge Preservation Society re Tree Planting	The Clerk reported that a letter had been sent to the DPS advising them that the tree is to be planted on the playing fields after the construction of the new playground in a mutually convenient position.	Clerk	

P	08/109	State of the Pavement in Front of the Village Hall	The Clerk confirmed that although a further email had been sent, no response had been received. It is evident from the spray marks on the pavement that work was due to be completed. The Clerk to chase this matter up.	Clerk	
C	08/112	Grit Bins	Cllr Hewson-Stoate confirmed the bins were labelled accordingly.		
P	09/4	Letter from Doveridge Preservation Society re Phone Box corner Sand Lane /Alms Road	The Clerk confirmed that she had received an email from BT and they were awaiting a decision of the BT site manager and was awaiting a response. Clerk to chase.	Clerk	
P	09/5	Schedule of Rents	The Clerk produced a list of the rents received. To be discussed at the next meeting.	All Cllrs	
		REPORTS Planning	Cllr Priestley provided feedback on the recent training course on planning issues. It was agreed to set up a sub group of Cllr Wilshaw & Cllr Priestley to obtain questions and feedback and to review the "parish plan"	Cllr Wilshaw, Priestley & Clerk	
		Breast Screening	Cllr Priestley advised that only 11 letters had been received regarding the situation. Cllr Priestley to write a draft letter and advertise the situation on the PC website & Doveridge post office. Cllr Priestley to write to Sudbury post office to see if they would like to take part in the campaign.	Cllr Priestley	
		FUTURE AGENDA ITEMS			
C	09/9	Freedom of Information Act	Cllr. Cole produced the completed document, copies will be kept by The Clerk.		
P	09/13	Junior Football Club re state of area around and inside dressing rooms.	The PC & the football club will arrange to have the area tidied up before 06/06/09.	All Cllrs	
C	09/14	Road Markings outside	The Clerk reported that the work had been carried out and no		

		Cavendish Public House	further action required.		
P	09/17	Clerks Emolument	The Clerk informed that she had not been paid for March, April & May. No response had been received to the letters sent to the bank. It was recommended that we obtain a copy of the complaints procedure and Cllr Hewson-Stoate to contact them by phone.	Cllr Hewson-Stoate	
	09/18	PLANNING APPLICATION 09/00182/FUL 09/00195/FUL For Information. Permission Granted 09/00109/OUT Appeal	Rear dormer extension and front porch – Mr & Mrs B W Brookes, High Barbary, Hall Lane Doveridge. Ground floor and first floor extensions – MR & Mrs H Bynoe 7 Stevenson Road, Doveridge Application for prior notification of agricultural or forestry development – proposed building – Mr N Lunnun, Eaton Croft, Upwoods Road, Doveridge Erection of detached dwelling and formation of new vehicular access (outline)- Mr K Robertson, The Firs, Derby Road Doveridge. Granted with conditions. The Parish Council did not object. By Mr J Blackwell re site at the Vicarage, Church Lane, Doveridge – Engineering operations to widen existing culvert.		
	09/19	CORRESPONDENCE <u>April 2009</u>	a) Information Commissioners Office – disk on Freedom of Information Act b) Alliance & Leicester re Interest Rates c) RoSPA – card re not booked play area inspection d) Safer Derbyshire Dales – Notes from meeting on 5/03/09 e) DDDC – notes of Parish Council Conference held in February 2009. f) Rainbows Newsletter – spring 2009. g) Complimentary copy of Local Council Update h) DDDC – Report to be considered by the Standards Committee		

		<p>on 20 April 2009.</p> <ul style="list-style-type: none"> i) DCC- Derbyshire Gold magazine Spring/Summer 2009. j) Derbyshire Sustainable Community Strategy Leaflet k) Clerks and Council Direct May 2009. l) Equality and Human Rights – leaflet re Public Sector Equality Duties. m) C.P.R.E – Annual Report 2008 & Newsletter 2009 n) Local Council Clerks – notification of conference 23/06/09 re “A changing sector o) Audit Commission – Accounts for year end 31/03/09 p) DCC – leaflets q) SMP Invoices – For info r) Marston Safer Neighbourhood Team Meeting 11/03/09 s) Letter from Mr FA Hutchinson re appeal by Mr Blackwell asking for copy from DDDC statement t) DDDC – Election European and County spare notices u) Information from Derbyshire Rural Community Council re course held in April 2009 v) Ashbourne Town Council require Clerk 30 hrs pw w) DALC 14/2009 – Power of Well Being – report and course in June 2009. x) DALC 15/2009 Training Circular y) DALC 16/2009 CiLCA training in June or September 09 (i day crash course)+ 2 day Course July and August z) DALC 17/2009 General Circular re pay/car allowances/cremation & burial conference aa) DALC 18/2009 Action with Communities in Rural England –Licensing Act 2003 (Supervision of Alcohol Sales in Church and Village Halls) bb) DALC 19/2009 Government responds to Matthew Taylor's report on the issues facing rural communities cc) DALC 20/2009 Employment Act 2008 dd) DALC 21/2009 Quick Employment Tips 		
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		ACCOUNTS									
C	09/20	Accounts for Approval	The following accounts were submitted for approval:								
			Min No	Cheque No	Made Payable to	Amount	Vat				
			1472	SO	Clerks Emolument	£247.14					
			1473	1309	Jeff Bullock (mowing playing field)	£55.00					
			1474	1310	Village Hall Kitchen Hire	£13.00					
			1475	1311	Talbot Turf Supplies (Playground)	£268.20	£40.23				
			1476	1312	Allianz (Public Liability Ins)	£1420.65					
			Income								
			DDDC Parish precept 2009/10			£10,318.00					
			DDDC Play area grant			£3,000.00					
Proposed by Cllr _____ & seconded by Cllr _____											
All Cllrs present agreed											

There being no further business the meeting closed at 9:45 pm.

The date of the next meeting is Wednesday 3rd June 2009 to be held in the Village Hall Kitchen at 7.30pm.

Signature of Chairman **Date**