

MINUTES OF DOVERIDGE PARISH COUNCIL

HELD IN THE VILLAGE HALL KITCHEN

Date: Wednesday 19th November 2008

Present: Cllrs: Watkins (Chairman), Bryan, Cole, Jarville, Priestley, Stubbs, Wilshaw, D Cllr Catt and Carter (Clerk).

Members of the Public : None

Apologies: Cllr Cattermole, Hewson-Stoate and C. Cllr Lewer .

P / C	Min No Originator Month	Title and Description	Action / Decision	Who / When	Proposer / Seconder
P	08/86	Matters raised by Members of the Public – Letter dated 11/9/08 from Mr A Elkes re Planning Application.	This application was being considered by DDDC’s Southern Area Planning Committee on 11/11/08, officers were recommending acceptance. It is not known the outcome at this time.		
P	08/50	Matters raised by members of the Public - Mr Bullock	Nothing further to report at this time. The Clerk is to investigate further.	Clerk	
P	07/46	Letter dated 21 May 2007 from Derbyshire Rural Community Council re Affordable Housing in Doveridge.	The Clerk confirmed he had written to Isabel Bellamy on 6/10/08. To-date no response has been received.	Clerk	
P	06/77	Noise Pollution from the A50 Bypass.	Nothing further to report on this item.		
C	08/96	Approval of Minutes from 1st October 2008 Meeting.	It was agreed to adopt the minutes as a true record.	Clerk	Cllr Cole Cllr Priestley
P	03/37	Land at the rear of Meadow View	Nothing further to report on this item.	Clerk	
P	04/38	Parish Website	The Chairman said it was pleasing to note the number of people wishing to put items on the website.		
P	06/3	Proposal for Sub Group to Oversee Play Equipment Maintenance & Replacement	Cllr Bryan reported that all the necessary funding has been achieved. She has e-mailed Derbyshire Environmental Trust to confirm this and to ask when the BIFFA Award would be confirmed. She tabled a list fund raisers and donations, a list of grant providers, summary of funds and costs (see attachment) and a sketch plan of the latest layout including the skate park area. SMP have indicated a timescale from receipt of order of 8 weeks lead time and 2 weeks to build. The question of payment of VAT was discussed and the Clerk indicated that the PC would not have sufficient funds to cover the VAT this financial year. The possibility of stage payments was also discussed and delaying placement of order to ensure payment can be made after receipt of next year’s precept. The Clerk was	Cllr Bryan	

			asked to provide a proposal for consideration at the next meeting.		
P	07/25	Letter dated 6/3/07 from Mrs Nandi re Adaption of some Stiles	Nothing further to report.		
P	07/58	Briefing from District Cllr Catt	<p>D. Cllr Catt reported that the planning application has been approved, however, he has had discussion with both DDDC and DCC's Highways Dept and managed to get agreement to reduce the length of the passing place from 20m to 12m. He also expressed concern that on completion of the burial ground it may be some time before the burials take place. Whilst Travellers respect burial grounds, it may not be regarded in the same way if no burials have taken place. He thinks it may be prudent to defer the work until the position regarding the capacity at the St Cuthbert's graveyard is confirmed. The Chairman thanked D. Cllr Catt for his support on this matter and said she was saddened that the D. Cllr has had to fight the District Council to achieve the current position. The Chairman said she had discussed the District Council's approval of the application despite the PC's unanimous rejection of it, with the Vice Chairman and Clerk and had asked the Clerk to draft a letter to DDDC expressing the PC's disappointment and belief that the PC's objection was inadequately represented in the Appraisal. Having read out the letter Cllr Jarville proposed the letter be sent, which was seconded by Cllr Stubbs and agreed by all Cllrs.</p> <p>D. Cllr Catt also reported forthcoming changes to the planning regulations in respect of Permitted Development Rights to Domestic Properties. Planning permission will not be required for some improvements to properties but permission will be required for some alterations, not previously requiring planning permission, including hard standing (above 5sq metres) between the road and the front wall of the house.</p>	Clerk	Cllr Jarville Cllr Stubbs
P	07/86	Letter from Mr T Deville dated 3/10/07 re Walkway from Alms Road to Cavendish close	Nothing further to report.		
P	07/92	Community Response Plan	Cllr Jarville gave an updated computer disk of the Community Response Plan to the Chairman and the Clerk.		
P	07/104	Letter from WI re Maintenance of the Well	The Chairman referred to the Clerk's memo dated 12/11/08 proposing payment of the invoices submitted by Robert Morton and Uretak despite them undertaking the work without written or verbal approval to proceed. Cllr Stubbs questioned why further quotations were not sought for this work. The Chairman said 2 quotations were obtained from Consulting Engineers to establish the cause of the lean & tilt on the structure and it was agreed to engage Robert Morton (post meeting note – agreed at April 08 PC Meeting). Following investigative work the Engineer indicated 3 options for repair, the specialist foam injection option was considered to be the cheapest and least disruptive solution. Following extensive discussion and airing of views as to whether or not to pay or to delay, and the impact on	Clerk	

			having sufficient funds to pay out the VAT on the new play equipment, a vote was taken on the Clerk's proposal. Four Cllrs voted in favour (Cole, Priestley, Wilshaw & Watkins) and three Cllrs voted against (Bryan, Jarville & Stubbs). The proposal to make payment was therefore carried. All Cllrs expressed their concern at the way Robert Morton had acted in giving authority to proceed without the PC's order.		Cllr Cole Cllr Priestley
P	08/27	Proposal to Refurbish the Pavilion - Specification	The Clerk reported that an acceptance letter for the periodic electrical test had been sent to Julian Parker on 7/11/08. The Chairman reported that a window had been broken in the pavilion and as matter of security and safety she had asked Reg Baxter to repair the window. On undertaking this, a number of other urgent items had been attended to, included a blocked toilet and broken down pipes. The invoice is submitted for approval under Accounts for Approval. Cllr Watkins said she would write to Colin Bryan, Chairman of the School Governors regarding the glass breaking incident.	Clerk	
P	08/41	Pond Clearance	The Clerk reported that a team from BTCV had visited on 11/11/08 and carried out pond clearance work on approximately a third of the reeds and vegetation. Mr Wilson had kindly provided a trailer for the waste and had made two collections to dispose of the spoil on his farm. The Clerk was asked to write thanking Mr Wilson.	Clerk	
C	08/63	Lack of Litter Bin alongside Lay-by at Brocksford Hall	The Clerk was reminded to put a notice on the notice board advising residents that they should report overflowing litterbins in the village, or at lay-bys within the parish, to DDDC asking them to empty them.	Clerk	
C	08/71	Hedges in Cook Lane	The Clerk said he had not yet followed up the hedge on Lower Street blocking a road sign reported by Cllr Cole or the hedge on the right hand side of Church Lane which was restricting the footpath reported by Cllr Wilshaw.	Clerk	
P	08/77	Draft Advert of New Clerk	The Chairman said that interviews for the position were scheduled for 26/11/08 and the outcome would be reported at the next meeting.	Cllr Watkins Cllr Hewson-Stoate Clerk	
C	08/88	DCC -Young Achievers Award 2008	Cllr Bryan reported that nomination of Joe Parker had been considered but as his school falls within Staffordshire he is not eligible for this award. Consideration will be given to having a Doveridge PC award.	Cllr Watkins	
P	08/89	Letter from Doveridge Preservation Society re Tree Planting	The Clerk said he hadn't received from Michael Vickers the type of tree they wished to plant. If the playing field is chosen it will be necessary to discuss the actual location with Jeff Bullock to ensure it doesn't interfere with mowing the grass.	Clerk	
P	08/90	Mouchel Study – Demand for Taxi in Derbyshire Dales District	The Clerk confirmed he had received details of a local taxi firm from Cllr Wilshaw and would advise Mouchel.	Clerk	
P	08/91	Letter from DCC's Welfare Rights Service	The Clerk said he hasn't yet written to DCC's Welfare Rights Officer, Paul Mortimer inviting him to attend the Annual Parish Meeting to give details of the service but would do so.	Clerk	

	08/97	Annual Audit of Accounts for 2007/08. External Auditors Certificate & Report	The clerk referred to his memo dated 12/11/08 in respect of the note on the External Auditors Report regarding the risk assessment produced which was not considered to be comprehensive and should be reviewed. The Auditor verbally suggested that the PC should consider purchasing a model form of risk assessment from DMH Solutions Ltd at a cost of around £100 or a similar package. It was agreed that prior to agreeing such a package the Clerk should seek further advice from its Internal Auditor, Barrie Woodcock.	Clerk	
	08/98	Letter date 7/11/08 from Tim Scott re Village Hall 50th Anniversary Project	The Chairman referred to the letter received from Tim Scott indicating that Phase 1 of the project would be carried out during the October half term holidays at a cost of just under £15,400. He said the grant of £25,900 was still awaited from E-on and the air conditioning element of the work was being postponed until the Spring of 2009. Following discussion with the Clerk, a letter was sent to Tim Scott, suggesting that as only approximately one third of the project was going ahead at this time it was appropriate for the PC to make available one third of the PC's agreed contribution of £500.00 ie £170.00. All Cllrs present agreed with this approach and asked the Clerk to await a response to our letter.		
	08/99	Letter dated 4/11/08 from Mr & Mrs Holmes re Poor Street Lighting on Upwoods Road	The Clerk reported that a letter has been received from Mr & Mrs Holmes complaining about the inadequate street lighting on Upwoods Road. The Clerk was asked to contact the relevant authorities.	Clerk	
	08/100	Playing Field Hedge	The Clerk reported that the hedge around the playing field by Mr Povey and Sons. Cllr Priestley said she had been contacted by a resident on Sand Lane asking if it would be possible for the hedge to be cut shorter the next time to allow more light into their house. The Clerk said this would need to be noted for next year.	Clerk	
	08/101	Adoption of the Budget and Precept for the Financial Year from 1/4/09 to 31/3/10	The meeting was reconvened to adopt and agree the Budget and Precept for the Financial Year from 1/4/09 to 31/3/10, as agreed at the Finance Meeting. Cllr Cole proposed acceptance and adoption, seconded by Cllr Wilshaw and agreed by all Cllrs present		Cllr Cole Cllr Wilshaw.
C	08/102	Planning Applications 08/00690/BALT 08/00717/TEMP Permission Granted 06/00586/FUL Permission Refused 08/00588/FUL	Alterations to listed building – Erection of hardwood conservatory, Mrs R McCann, Ley Hill Cottage, Grove Lane. Change of use of land to siting of mobile home for agricultural worker for a temporary period of 3 years – A Povey & Sons, Upper Eaton Farm. Use of Land as a Burial Ground with Associated Formation of Access & Improvement to Approach Road, Land Off Derby Road for Derbyshire Dales District Council. Engineering operations to widen existing culvert – The Vicarage, Church Lane for Mr Jim Blackwell.		
		CORRESPONDENCE			

C	08/103	October/November (part)	<p>a) Letter dated 29/9/08 from Davies Group re insurance claim on shelter.</p> <p>b) Letter dated 3/10/08 from Robert Morton re Repairs to the Shelter.</p> <p>c) Letter dated 3/10/08 from Robert Morton enclosing Uretex invoice and his supervision invoice.</p> <p>d) DALC Circular No 47/2008 – Freedom of Information Act New Model Publication Scheme. (Adoption needs to take place by 31/12/08).</p> <p>e) DALC General Circular No 48/2008.</p> <p>f) DALC Minutes of 62nd Annual General Meeting held on 6/9/08.</p> <p>g) DALC Minutes of the Annual Meeting of the Executive Committee held on 6/9/08.</p> <p>h) Letter from DCC re campaign to recruit school crossing patrol personnel in Derbyshire.</p> <p>i) Letter dated 7/10/08 from Tim Scott on behalf of DVHC re 50th Anniversary Project Phase 1.</p> <p>j) Letter dated 8/12/08 from DCC re notification of Cultivation Licence agreed with Mr C Carson, Upwoods Corner.</p> <p>k) Letter dated 9/10/08 from Communities and Local Government re Codes of Conduct for Local Authority Members and Employees – A Consultation.</p> <p>l) Letter dated 9/10/08 from DDDC re Off- Street Parking Places Order 2008.</p> <p>m) Letter dated 17/10/08 from DDDC re Parish Estimates 2009/10.</p> <p>n) DDDC copies of Committee Reports – Ethical framework Updated, Code of Corporate Governance, Revised Protocol on Member/Employer Relationships, Codes of Conduct for Local Authority Members and Employees – A Consultation, Planning Code of Good Practice.</p> <p>Letter dated 17/10/08 from East Midlands Regional Plan: Partial Review (Disk enclosed and held by Clerk).</p> <p>o) Countryside Voice – Magazine of the Campaign to Protect Rural England.</p> <p>p) Letter dated 21/10/08 from Derbyshire Fire and Rescue Service re Views on 2009/10 budget proposals.</p> <p>q) Letter dated 27/10/08 from DDDC re Fly Tipping Posters.</p> <p>r) Letter dated 27/10/08 re Area Community Forums – November 2008.</p> <p>s) Clerks & Councils Direct – November 2008.</p> <p>t) Safer Neighbourhoods – Notes of the Marston Safer Neighbourhood Team Meeting held on 22/9/08 (Next meeting Wed 3/12/08 at 14.00 hrs at Longford Pump Room, Longford).</p> <p>u) Letter from Derbyshire Branch Secretary of the Society of Local Council Clerks re the benefits to the Clerk of joining the Society.</p> <p>v) Letter dated 4/11/08 from Mr & Mrs Holmes re inadequate lighting on Upwards Road.</p>		
		FUTURE AGENDA ITEMS			
C	08/104		<p>1) State of the Pavement outside the Village Hall.</p> <p>2) Saturday Waste Collections – Is the service to continue after March 09.</p>		

		ACCOUNTS						
C	08/105	Accounts for Approval	The following accounts were submitted for approval :			Cllr Stubbs Cllr Bryan		
			Min No	Cheque No	Made Payable to		Amount	Vat
			1424	SO	Clerks Emolument		£241.23	
			1425	1264	J Bullock		£55.00	
			1426	1265	Village Hall Committee		£12.00	
			1427	1266	Robert Morton		480.00	£84.00
			1428	1267	Uretek		£3,636.00	£636.30
			1429	1268	E-on		£67.66	£3.38
			1430	1269	Uttoxeter Garden Machinery Ltd		£7.50	£1.31
			1431	1270	Reg Baxter		£58.45	£10.23
			Income					
			Doveridge Tennis Club ground rent for 2008 = £1.00					
			Proposed by Cllr Priestley & seconded by Cllr Jarville. All Cllrs present agreed					

The meeting was suspended at 8.50pm to allow the Annual Finance Meeting to take place and was reconvened at 9.50pm to adopt and agree the budget and precept for the financial year 1st April 2009 until 31st March 2010. There being no further business the meeting closed at 9.52 pm.

The date of the next meeting is Wednesday 3rd December 2008 to be held in the Village Hall Kitchen at 7.30pm.

Signature of Chairman **Date**