

MINUTES OF DOVERIDGE PARISH COUNCIL

HELD IN THE VILLAGE HALL KITCHEN

Date: Wednesday 1st October 2008

Present: Cllrs: Watkins (Chairman), Bryan, Cattermole, Cole, Hewson-Stoate, Jarville, Priestley, Stubbs, Wilshaw and Carter (Clerk).

Members of the Public : Mr Elkes.

Apologies: C. Cllr Lewer and D. Cllr Catt.

P / C	Min No Originator Month	Title and Description	Action / Decision	Who / When	Proposer / Seconder
P	08/86	Matters raised by Members of the Public – Letter dated 11/9/08 from Mr A Elkes re Planning Application.	The Chairman afforded Mr Elkes the opportunity to address the PC regarding his new planning application for a new dwelling on his land at Hollyend, Bakers Lane. He explained that his previous application had been rejected principally due to visibility splay onto the highway, access and location in relation to the existing property. Further improvements have been undertaken since the Inspector's visit. The Planners have visited the site and he considers, the subsequent alterations to the new application, complies with the planning issues raised and he hopes the PC will support the new application.	Clerk	
P	08/50	Matters raised by members of the Public - Mr Bullock	Nothing further to report at this time. The Clerk is to investigate further.	Clerk	
P	07/46	Letter dated 21 May 2007 from Derbyshire Rural Community Council re Affordable Housing in Doveridge.	The Chairman said that the Clerk had circulated the draft letter to all Cllrs. There being no further comments the Clerk was asked to send the letter to Isabel Bellamy at DRCC with a copy to Alison Clamp at PDRHA.	Clerk	
P	06/77	Noise Pollution from the A50 Bypass.	Nothing further to report on this item.		
C	08/87	Approval of Minutes from 3rd September 2008	The Chairman said she wished to add a further sentence to Minute 08/42, thanking Mr Priestley for re-fixing the notice board on the post office wall. It was agreed to adopt the minutes.	Clerk	Cllr Wilshaw Cllr Priestley
P	03/37	Land at the rear of Meadow View	Nothing further to report on this item.	Clerk	
P	04/38	Parish Website	It was agreed that the new Clerk be asked to undertake updates to the Parish Website.		

P	06/3	Proposal for Sub Group to Oversee Play Equipment Maintenance & Replacement	The Chairman thanked all Cllrs for attending the site meeting on the playing field on Friday 12/9/08. Following the meeting, further deliberations and discussion with SMP, Cllr Bryan said she believed it would be possible to encompass the skate park at the edge of the play area. Cllr Bryan tabled a funding update, which identified a small funding deficit allowing for the revised quote from SMP, the Tarmac for the skate park being undertaken by Andrew Roe and the grass matt surfacing being laid by volunteers including Lee Bassett, Matthew Woodward and Paul Bettson. It is expected the shortfall will be met by future fund raising activities. There is some uncertainty as to whether it is possible to reclaim the VAT on the skate park expenditure and she will endeavour to clarify this. The Clerk said if the payment for the play area falls at the end of the financial year it may not be possible for the Parish Council to fund the payment of the VAT amount (pending reclaiming it) due to the lack of adequate funds, Cllr Bryan said in that event it would be necessary to consider a short term loan from either benevolent parishioners or a commercial loan. Cllr Bryan also said the Playgroup would like to fence an area behind the hall. She agreed to find out further details of their proposal and report back to council.	Cllr Bryan	Cllr Hewson-Stoate Cllr Jarville
P	07/25	Letter dated 6/3/07 from Mrs Nandi re Adaption of some Stiles	The Chairman said she would include a thank you to Mrs Nandi and her family in the Parish Magazine for paying for the new footpath gate at the end of Pump Lane.	Clerk	
P	07/58	Briefing from District Cllr Catt	The Chairman explained that a letter had been received from Paul Wilson, Head of Planning Services at DDDC inviting the PC to comment on the revised proposal for the new burial ground and associated access to it. She had spoken to him expressing the PC's concern that this was being dealt with as a revision to an existing application, although it has been 2 years since the original proposal. Parishioners were not being given an opportunity to comment on the changes. He agreed to contact the previous local objectors but would not agree to re-issuing it as a new application. The Clerk said on receipt of Cllrs comments he had written on 30/9/08 to DDDC stating all Cllrs had objected to the revised plan principally because of the proposal to extend the passing place which was not considered necessary and could give the opportunity for travellers to camp. A response was now awaited from DDDC.	Clerk	
P	07/86	Letter from Mr T Deville dated 3/10/07 re Walkway from Alms Road to Cavendish close	The Clerk confirmed that, apart from painting, the new barrier has been completed. Cllr Hewson-Stoate was asked to submit an invoice for the materials he had supplied to make the barrier. EstateCare cost is £58.50. See total invoice cost of £261.25 submitted under Accounts for Approval.	Cllr Hewson-Stoate	
P	07/92	Community Response Plan	Cllr Jarville reported that she has received further updated information. Some confusion was expressed about who holds copies of plan – should be three, one each held by Chairman, Clerk and Cllr Jarville.	Clerk Cllr Jarville	

P	07/104	Letter from WI re Maintenance of the Well	The Clerk reported that he had received the Uretek quotation of £3,636.00 plus VAT for injecting the polymer to stabilize the shelter. A copy of DCC Highway's Dept written permission for a road closure on 2/10/08 had also been copied by Robert Morton. He had also received a telephone message from him stating that the intention would be to proceed once an acceptance had been sent to Uretek. The Clerk said he had left a telephone message to Robert Morton stating that the PC were meeting on 1/10/08 and it was very unlikely that the PC would proceed with the work at this time. There was to be a site visit to the shelter on Mon 6/10/08 by the Insurance Assessor and the PC did not want to prejudice the claim by carrying out the work prior to consideration of the claim. Also it was necessary to secure the funds. It was agreed not to proceed at this time but to review at the next meeting. The Clerk was asked to advise Robert Horton of the position.	Clerk	
P	08/27	Proposal to Refurbish the Pavilion - Specification	The Clerk reported that the pavilion refurbishment has been completed by Reg Baxter, his invoice has been submitted for all the agreed items of work (See Accounts for Approval). The Clerk said Mr Baxter had reported that his plumber has flagged a problem with the water supply to at least one of the showers and it was probable that a pump was needed to give sufficient pressure to the shower heads. Mr Baxter agreed to ask his plumber to detail the problem and to provide a quotation for rectifying it. Discussion took place regarding the cost of maintaining and running the pavilion verses the income from it. The Chairman asked all Cllrs to consider this matter prior to the Finance Meeting on 19/9/08 and if possible try to establish the typical prices charged for use of football pitches and changing facilities. The Clerk also reported that a written quotation of £60, had been given by Julian Parker, for the periodic electrical inspection and test. Cllr Cole proposed acceptance, seconded by Cllr Jarville and all Cllrs present agreed. The Clerk was asked to accept the quotation.	Clerk	
P	08/41	Pond Clearance	The Clerk said he has not yet contacted Mr Wilson but would do so.	Clerk	
C	08/52	Removal of Boundary Hedge – 4 East Lodge	Nothing further to report		
C	08/63	Lack of Litter Bin alongside Lay-by at Brocksford Hall	The Clerk was asked to put a notice on the notice board advising residents that they should report overflowing litterbins in the village, or at lay-bys within the parish, to DDDC asking them to empty them.	Clerk	
C	08/70	Proposal to Re-plaster Outer Walls of Outbuildings of Village Hall	The Chairman reported that PCSO Brassington had been instrumental in getting a work party together to tackle the wall. A prisoner from Sudbury has plastered the wall of the store facing the village hall kitchen with plaster donated by Mr Baskerville. Children under the guidance of Nicola Baskerville and Fiona Ballentine are now painting a mural on the wall. She wished to thank all those involved and felt this was a good example of the community working together.		
C	08/71	Hedges in Cook Lane	Cllr Cole has reported that a hedge on Lower Street was blocking a road sign. Cllr Wilshaw also reported that a hedge on the right hand side of Church Lane was restricting the footpath. The Clerk apologised that due to time constraints he had not yet followed these up.	Clerk	

P	08/77	Draft Advert of New Clerk	The Clerk reported that 4 local residents have applied for the position. They all appeared to be excellent candidates. The closing date for applicants applying to the notice from the DALC circular is 6/10/08. It was agreed that the Chairman, Vice Chairman and Clerk interview the 4 local candidates. It was also agreed that the new Clerk should have an internet/email connection. Cllrs felt that the qualities/experience of the new Clerk should include efficiency, broad experience, book keeping and the ability to get on with people.	Cllr Watkins Cllr Hewson-Stoate Clerk	
C	08/79	Training Course on 8/11/08	The Clerk handed details of the course to Cllr Jarville and said the cheque to cover the cost was being submitted for signature under Accounts for Approval.	Clerk	
C	08/80	Letter from the Sherwood Foresters Western Front Memorial Committee	The Clerk said the cheque for the £30.00 donation was being submitted under Accounts for Approval.	Clerk	
C	08/81	Urgent Work – Playing Field and Footpath Kissing Gate	The Clerk said the cheque for undertaking this work was being presented under Accounts for Approval.		
C	08/88	DCC -Young Achievers Award 2008	Cllr Bryan agreed to take the forms and discuss with Doveridge PTA to see if there is a youngster who could be nominated for the award.	Cllr Bryan	
P	08/89	Letter from Doveridge Preservation Society re Tree Planting	The Clerk said a letter had been received from Michael Vickers, saying that it hasn't been possible to obtain permission to plan a tree on the verge by Cavendish Cottage without the active support of the PC. They have, therefore decided to accept the PC's recommendation and asked which of the two suggested locations is preferred by the PC. The Clerk was asked to find out the type of tree they intend to plant – a mountain ash would be the PC's preferred species.	Clerk	
P	08/90	Mouchel Study – Demand for Taxi in Derbyshire Dales District	The Clerk reported that a letter had been received from Mouchel stating they had been appointed by DDDC to assess the level of demand for taxis in the area. They are seeking information regarding the quality of service currently being provided. Cllr Wilshaw said she would provide the Clerk with details of the local taxi firm.	Cllr Wilshaw Clerk	
P	08/91	Letter from DCC's Welfare Rights Service	The Clerk said a letter had been received from DCC promoting the service provided by the Welfare Rights Section. Following discussion the Clerk was asked to write to them inviting the Welfare Rights Officer, Paul Mortimer, to attend the Annual Parish Meeting to give details of the service.	Clerk	
C	08/92	Planning Applications 06/00586/FUL 08/00646/FUL	Use of Land as a Burial Ground with Associated Formation of Access & Improvement to Approach Road, Land Off Derby Road for Derbyshire Dales District Council. Erection of dwelling and associated access – Mr Alan Elkes, Land Adjacent, Holly End, Bakers Lane.		
		CORRESPONDENCE			

C	08/93	September	<p>a) DALC General Circular No 42/2008 – Consultations.</p> <p>b) DALC General Circular No 43/2008.</p> <p>c) DALC General Circular No 44/2008 - Level of Burial Fees & Use of Red Diesel by Local Councils.</p> <p>d) Letter and Autumn /Winter Newsletter from Rainbows Children’s Hospice.</p> <p>e) Copy of Letter dated 1/9/08 from Uretek re ground treatment for Memorial Well.</p> <p>f) Letter dated 3/9/08 from Julie Redfern, Secretary/Treasurer, Doveridge Allotment Association enclosing cheque in payment of rent for 2008.</p> <p>g) Letter dated 4/9/08 from Mr Roe regarding the state of hedge in Marston Old Lane.</p> <p>h) Letter dated 5/9/08 from Biffaward acknowledging receipt of Doveridge Parish Council’s contribution of £4,959.18 towards Doveridge Play Area Project.</p> <p>i) DALC General Circular No 45/2008 – Item 5, Vacancy for Clerk/RFO, Doveridge Parish Council. Closing date 6/10/08.</p> <p>j) DALC General Circular No 46/2008 – Subscriptions for 2009/10.</p> <p>k) Letter dated 5/9/08 from DCC re Young Achievers Awards 2008.</p> <p>l) Letter dated 10/9/08 from Doveridge Preservation Society re Tree Planting at Cavendish Cottage.</p> <p>m) Letter & Posters from DCC re Child Car Checking Events – Sept 2008.</p> <p>n) Letter dated 10/9/08 from Mouchel re Demand for Taxis in Derbyshire Dales District.</p> <p>o) Letter dated 16/9/08 from DDDC re Alcohol, Entertainment and Late Night Refreshment Licensing (Temporary Event Notices).</p> <p>p) Letter dated 17/9/08 from DDDC re Area Community Forums in November 2008.</p> <p>q) Letter dated 18/9/08 from DCC re the County Council’s Welfare Rights Service.</p> <p>r) Clerk/RFO Vacancy – Three local applications.</p> <p>s) Quote from Julian Parker for periodic test and inspection at the Pavilion.</p> <p>t) Questionnaire from Knight Kavanagh & Knight re Peak region – open Space, Sport & Recreation Study.</p> <p>u) Town and Parish Standard – Issue 3 Sept 2008.</p> <p>v) Letter dated 24/9/08 from Allianz acknowledging receipt of claim for Hexagonal Shelter.</p> <p>w) Letter dated 25/9/08 from DDDC re Updated and Revised Conservation Area Character Appraisal Programme 2008-17.</p> <p>x) Notes of a Meeting of the Safer Derbyshire Dales Community Safety Panel held on 11/9/08 at Matlock.</p> <p>y) Invitation from Derbyshire Criminal Justice Board to attend Presentation on Monday 20/10/08 at the Quad Centre, Derby from 4.00pm to 7.00pm.</p> <p>z) Letter dated 27/8/08 from Dept for Communities and Local Government re Consultation Paper – The Making and Enforcement of Byelaws.</p> <p>aa) Letter dated 29/9/08 from Davies – Chartered Loss Adjusters re appointment and validation of claim on Hexagonal Shelter (Mon 6/10/08).</p>		
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C	08/94		None discussed																																																																								
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C	08/95	Accounts for Approval	<p>The following accounts were submitted for approval :</p> <table border="1"> <thead> <tr> <th>Min No</th> <th>Cheque No</th> <th>Made Payable to</th> <th>Amount</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>1415</td> <td>1256</td> <td>RHQ Mercian</td> <td>£30.00</td> <td></td> </tr> <tr> <td>1416</td> <td>1257</td> <td>DALC</td> <td>£20.00</td> <td></td> </tr> <tr> <td>1417</td> <td>SO</td> <td>Clerks Emolument</td> <td>£241.23</td> <td></td> </tr> <tr> <td>1418</td> <td>1258</td> <td>J Bullock</td> <td>£55.00</td> <td></td> </tr> <tr> <td>1419</td> <td>1259</td> <td>Village Hall Committee</td> <td>£12.00</td> <td></td> </tr> <tr> <td>1420</td> <td>1260</td> <td>Robert Morton</td> <td>£360.00</td> <td>£63.00</td> </tr> <tr> <td>1421</td> <td>1261</td> <td>Reg Baxter</td> <td>£2,644.00</td> <td>£462.70</td> </tr> <tr> <td>1422</td> <td>1262</td> <td>T P Carter (Petty Cash)</td> <td>£70.00</td> <td></td> </tr> <tr> <td>1423</td> <td>1263</td> <td>EstateCare</td> <td></td> <td></td> </tr> <tr> <td colspan="3"></td> <td>£261.25</td> <td></td> </tr> <tr> <td colspan="3">Income</td> <td colspan="2"></td> </tr> <tr> <td colspan="3">Doveridge Allotment Association 4X£5.50 rent for 2008 = £22.00</td> <td colspan="2"></td> </tr> <tr> <td colspan="5">Proposed by Cllr Stubbs & seconded by Cllr Bryan. All Cllrs present agreed</td> </tr> </tbody> </table>	Min No	Cheque No	Made Payable to	Amount	Vat	1415	1256	RHQ Mercian	£30.00		1416	1257	DALC	£20.00		1417	SO	Clerks Emolument	£241.23		1418	1258	J Bullock	£55.00		1419	1259	Village Hall Committee	£12.00		1420	1260	Robert Morton	£360.00	£63.00	1421	1261	Reg Baxter	£2,644.00	£462.70	1422	1262	T P Carter (Petty Cash)	£70.00		1423	1263	EstateCare						£261.25		Income					Doveridge Allotment Association 4X£5.50 rent for 2008 = £22.00					Proposed by Cllr Stubbs & seconded by Cllr Bryan. All Cllrs present agreed						Cllr Stubbs Cllr Bryan
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There being no further business the meeting closed at 9.17 pm.

The date of the next meeting is Wednesday 19th November 2008 to be held in the Village Hall Kitchen at 7.30pm.

Signature of Chairman **Date**