

**MINUTES OF DOVERIDGE PARISH COUNCIL**

**HELD IN THE VILLAGE HALL KITCHEN**

**DATE WEDNESDAY 5<sup>th</sup> June 2013.**

**Present:** Cllr Hewson-Stoate, (Chairman), Cllr's Bown, Cole, Cattermole, Noakes, Wilshaw & Taylor Clerk

**Members of the Public:** Mrs Bennett

**Apologies:** C. Cllr Lewer, Cllr Priestley (Vice Chairman) Cllr Stubbs Dist. Cllr Catt.

<b>P / C</b>	<b>Min No Originator Month</b>	<b>Title and Description</b>	<b>Action/ Decision</b>	<b>Who/ When</b>
			<b>Public Session</b>	
		<b>Matters raised by members of the Public</b>	At the start of the meeting a period of 3 minutes will be made available for members of the public to ask questions or submit comments to the Parish Councillors	
		<b>Mrs Bennett,</b>	Gave full details to the Cllrs present of her application for Planning Permission on her property to enable them to make a decision	
			<b>Annual Return Accounts for 2012/2013</b>	
<b>C</b>	13/186		All agreed that the Annual governance statement is approved by the Councillor sitting. The Clerk confirmed that the accounts had been returned from the internal auditor as approved and no recommendations for improvement	
			<b>Minutes of previous meeting</b>	
<b>C</b>	13/185	<b>Minutes of the previous meeting</b>	Resolved that the minutes of the meeting held on 1 <sup>st</sup> May 2013 be signed as true and correct record, Proposed Cllr Hewson- Stoate, and seconded by Cllr Wilshaw. All present agreed.	
			<b>Declarations of Interest</b>	
			None	
			<b>Meadow View</b>	

<b>P</b>	13/176	<b>Mowing for Meadow View</b>	A number of invoices had been received for work on Meadow View. After a long discussion it was agreed to pay the same. The Clerk was asked to write and confirm to the contractor concerned and inform him that unless he has submitted a quote and it has been approved by the PC No further payments would be made.  At the next meeting <b>ALL COUNCILORS will meet at Meadow View at 7:15p.m.(unless it's raining)</b> To enable a discussion on how many cuts a year and the plan for the area.	
			<b>Playground Issues</b>	
<b>P</b>	13/187	<b>Play Equipment Maintenance.</b>	Safety inspection received No problems to mention only the sea saw which should be repaired by next meeting	Clerk/Cllr Cole
<b>P</b>	13/188	<b>Safety issues</b>	ROSPA have done their safety report. Clerk will go through the report and detail the issues (if any) and discuss at the next meeting	Cllr Cole & Cattermol
			<b>District Cllr Catt Section</b>	
<b>P</b>	10/62	<b>The New Burial Ground.</b>	It is hoped a future site visit with Peter McEvoy will take place in the near future.	Cllr Hewson-Stoate
<b>P</b>	11/46	<b>Core Strategy</b>	Cllr Catt confirmed that there will be an "Exhibition" for residents on the 8 <sup>th</sup> July 2013 in the Village Hall. This is an opportunity for residents to comment back. DDDC will carry out a consultation with resident who have contacted them	
<b>P</b>	12/118	<b>Letter to Connect</b>	Letter has been sent to Connect asking them to consider the "sound proofing" before trimming trees. A reply had been received stating that the tree planting and pruning thereof is for visual screening only and not acoustic screening. Cllr Watkins will speak with Cllr Hewson-Stoate and reply to Connect expressing our concerns.	Cllr Watkins
			<b>Pavilion and Playing Fields</b>	
<b>P</b>	12/73	<b>Grants for the Pavilion and Playing Fields</b>	Cllr Cole reported that he will be calling a meeting with all concerned within the next few weeks.	Cllr Cole

<b>P</b>	13/189	<b>Electricity meter</b>	Cllr Cole has collected £8.00.	Cllr Cole,
<b>P</b>	13/190	<b>Mr Bullocks issues</b>	Mr Bullock raised the issues in respect of the hedge / trees overhanging onto the playing fields affecting mowing. Cllr Cole will speak with the new contractor and explain what is required.	Cllr Cole
<b>P</b>	13/141	<b>Trimming of Hedges Playing Field/Derby Road Hedge on Playing Field</b>	It was resolved a quote is required to cut the hedge to 9/10 feet, along Sand Lane & Old Derby Road. Clerk to make further enquires. Contractors have asked to quote and hopefully will be received by the next meeting	Clerk
<b>P</b>	13/159	<b>Gill Bryan</b>	On behalf of the Doveridge Playground Friends, would like to ask permission for a local band to use the playing field to hold a concert at night. This is to raise funds for the Playground and the date they require is end of August. Cllr Cole has confirmed that date is ok. Clerk to write and confirm that insurance risk assessments etc must be carried out prior with a copy to the Clerk for insurance purposes	Clerk
			<b>Other issues</b>	
<b>P</b>	13/128	<b>Roll of honours Board</b>	As Cllr Watkins has been unable to make the presentation before she resigned it is the intention of Cllr Hewson-Stoate to arrange completion. Will discuss situation at the next meeting.	Cllr Hewson-Stoate
<b>C</b>	12/81	<b>Doveridge Action Group Doveridge Plan (Draft)</b>	Cllr Catt reported that Section 106 monies are dealt with as and when individual planning applications are made and are not included within the Local Plan, either for Doveridge or any other part of the district.	Clerk
<b>P</b>	12/108	<b>Culvert , Pickley's Lane</b>	Cllr Cole has been dealing with this issue and has offered to be the contact. The Culvert has not been maintained by the Housing Association so DDDC have been involved. Cllr Cole chased Robin Walsh regarding the outstanding work, and he is chasing both County and District Council. Copy of the email to be sent to the Clerk	Cllr Cole/ Clerk
<b>P</b>	12/120	<b>Village Hall News</b>	The Village Hall has now completed the Planning Application for the sign. Cllr Hewson -Stoate will submit the same of behalf of the Parish Council.	Cllr Hewson-Stoate & Wilshaw
<b>C</b>	13/131	<b>Parish &amp; Town Council Conference – 26/02/2013</b>	Cllr Watkins & Cllr Priestley attended the conference. Both Cllrs reported that a possibility for Parish Councils and local contractors to take over services provided by DDDC. Cllr Catt advises the timetable of events for	Cllr Watkins, Priestley

			this to be implemented is to be issued. This was sent to all Councillors by the Clerk for their information and comment. Next date for tender is 2015 so we need to include in the diary so that we remember to review.	Clerk
<b>P</b>	13/150	<b>Website updating</b>	It was noted due to the Clerk is unable to update the website and Cllr Priestley is to place an advert in the Village News to seek a volunteer to update the website free of charge. At the moment no one has volunteered.	Clerk & Cllr Priestley
<b>P</b>	13/152	<b>Annual Risk Assessment 13/14</b>	Annual Risk Assessment approved by all Councillor sitting. <b>To seek advice from Insurance re rebuilding costs increase if required</b> After discussion the cost of the Pavilion to be increased and the price of Bus Shelters to be obtained.	Clerk
<b>P</b>	13/154	<b>ALLOTMENT</b>	A new allotment agreement is to be created. The new tenant will then sign, and the other existing tenants will be asked if they would like a new contract. Cllr Stubbs confirmed that there is not one for the association either	Clerk
<b>C</b>	13/156	<b>Play Ground – Picnic Bench</b>	The Clerk advised the bench had been received and fitted	Clerk
<b>P</b>	13/178	<b>Tennis Club</b>	Cllr Priestly attended an informal meeting with the tennis club and it would appear that membership is down. Cllr Cole intends to include this in the application for the Grant to help with the repairs required.	
<b>P</b>	13/179	<b>Outstanding items to be completed</b>	In respect of the outstanding issues that Cllr Watkins raised upon retiring from the Parish Council this will be completed as the Parish Council conducts its business.	Clerk
<b>C</b>	13/181	<b>Doveridge Bowls Club</b>	Enquire received from the Bowls Club in respect of the right of way from the High Street to Hawthorne Close. Clerk to make enquires with DDDC & DCC and report back at next meeting. The PC to monitor the situation	Clerk
<b>P</b>	13/191	<b>Signature on the Cheques</b>	Due to the resignation of the Cllr Watkins another signature is required for the cheques. Cllr Hewson-Stoate to talk with the bank for the forms etc	Cllr Hewson Stoate
<b>C</b>	13/192	<b>St Cuthbert Gift Weekend</b>	It was agreed by all present that the Parish Council decorate a window with flowers. Cllr Bown offered to carry this task out.	
			<b>Planning Matters</b>	
		<b>PLANNING APPLICATIONS</b>		

	13/182	➤	<ul style="list-style-type: none"> <li>➤ <u>Alterations to listed building- removal of internal walls and partitions, reposition and remove /block up door openings, erect new partition wall and replace floor coverings – Mr Faulkkner Crusader Wing, Brocksford Hall, Derby Road, Doveridge</u></li> <li>➤ Change of use of agricultural land and incorporation into residential curtilage and erection of raised platform (retrospective) -Holmlea Farm Cottage Marston Lane Doveridge</li> <li>➤ Extension to existing conservatory– Mr Reeves, Marston Lane Doveridge</li>   <li>➤ Engineering operations to facilitate formation of artificial turf pitch with spectator and goal storage areas, extension to car park and erection of two storey changing room building – Mr Mayfield, Abbotsholme School, Rocester, Derbyshire.</li>   <li>➤ Construction of new access and driveway</li> <li>➤ (modifications to previous approved access) – JA &amp; S Cope. 13, High street, Doveridge</li>   <li>➤ Single storey extension – Mr &amp; Mrs Bennett, Appleyard, Pumb Lane, Doveridge</li> </ul>	
		<b>Planning Decision</b>		
			Single storey extension – 22 Maple Close	
		<b>PLANNING APPEAL</b>	NONE	

	13/183	<p><b>CORRESPONDENCE May 13 For Attention</b></p> <p>Information only</p>	<p>a) <b>Accounts approved by internal Auditor</b>  b) <b>DALC General Circular 12/2013</b>  c) <b>DALC General Circular 11/2013</b>  d) <b>ROSPA report</b>  e) <b>Sea saw middle seat</b>  f) <b>DDDC – Tree Planting</b>  g) <b>Litter pickers</b>  h) Arts matters  i) CPRE E-Circular  j) BBC children in need funding talk  k) Came &amp; Co insurance  l) Clerk &amp; Council Direct</p>																																																			
	13/184	<p><b>ACCOUNTS –</b></p>	<p>The following accounts were submitted for approval:</p> <table border="1" data-bbox="864 571 1776 1420"> <thead> <tr> <th>Min No</th> <th>Cheque No</th> <th>Made Payable to</th> <th>Amount</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>1847</td> <td>1757</td> <td>Clerks Emolument =April 13</td> <td>£238.56</td> <td></td> </tr> <tr> <td>1848</td> <td>1758</td> <td>Inland Revenue – Tax from Clerks Wages April 13</td> <td>£59.64</td> <td></td> </tr> <tr> <td>1849</td> <td>1759</td> <td>Village Hall Kitchen Hire</td> <td>£21.00</td> <td></td> </tr> <tr> <td>1850</td> <td>1760</td> <td>Mr Bullock playing field mowing</td> <td>£84.00</td> <td></td> </tr> <tr> <td>1851</td> <td>1761</td> <td>Inland Revenue – unpaid/cashed tax 12/13</td> <td>£52.41</td> <td></td> </tr> <tr> <td>1852</td> <td>1762</td> <td>Doveridge Landscapes (3 cuts meadow View) (Chapel Green &amp; Waterpark grass cutting x 3)</td> <td>£205.00</td> <td></td> </tr> <tr> <td>1853</td> <td>1763</td> <td>Playsafe (ROSPA)</td> <td>£89.00</td> <td>17.80</td> </tr> <tr> <td>1854</td> <td>1764</td> <td>Internal Auditor for Accounts 12/13</td> <td>£123.15</td> <td></td> </tr> <tr> <td>1855</td> <td>1765</td> <td>H Maycroft (refill of grit bins)</td> <td>£15.00</td> <td></td> </tr> </tbody> </table>	Min No	Cheque No	Made Payable to	Amount	Vat	1847	1757	Clerks Emolument =April 13	£238.56		1848	1758	Inland Revenue – Tax from Clerks Wages April 13	£59.64		1849	1759	Village Hall Kitchen Hire	£21.00		1850	1760	Mr Bullock playing field mowing	£84.00		1851	1761	Inland Revenue – unpaid/cashed tax 12/13	£52.41		1852	1762	Doveridge Landscapes (3 cuts meadow View) (Chapel Green & Waterpark grass cutting x 3)	£205.00		1853	1763	Playsafe (ROSPA)	£89.00	17.80	1854	1764	Internal Auditor for Accounts 12/13	£123.15		1855	1765	H Maycroft (refill of grit bins)	£15.00		
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