

## MINUTES OF DOVERIDGE PARISH COUNCIL

**HELD IN THE VILLAGE HALL KITCHEN**

**DATE WEDNESDAY 1<sup>st</sup> May 2013.**

**Present:** Cllr Hewson-Stoate, (Vice Chairman), Cllr Priestley (Vice Chairman), Cllr's Cole, Cattermole, Noakes, Stubbs, Wilshaw & Taylor Clerk

**Members of the Public:** Dist. Cllr Catt. Karen Bown, John Ward

**Apologies:** C. Cllr Lewer, Cllrs Watkins (Chairman), & M Taylor (Clerk)

P / C	Min No Originator Month	Title and Description	Action/ Decision	Who/ When
			<b>In the absence of the Chairman Cllr Watkins, Cllr Hewson-Stoate presided over the meeting. Letter received from Cllr Watkins informing the Parish Council that she had retired from the Chairmanship</b>	
C	13/166	<b>Election of Chairman, &amp; Completion of Declaration of Acceptance of Office</b>	Resolved that Cllr Hewson-Stoate be elected Chairman for the forthcoming year. This was proposed by Cllr Priestly & Stubbs and seconded by Cllr Cattermole. All present agreed	
C	13/167	<b>Election of Vice Chairman, &amp; Completion of Declaration of Acceptance of Office</b>	Resolved that Cllr Priestley be elected Vice Chairman for the forthcoming year. This was proposed by Cllr Hewson-Stoate and seconded by Cllr Noakes. All present agreed	
C	13/168	<b>Appointment of Representative to Village Hall</b>	Proposed that Cllr Wilshaw was to be available when required for Village Hall.	
C	13/169	<b>Appointment of Representative to the Tennis Club</b>	Proposed that Cllr Priestley be available when required for the Tennis Club	
C	13/170	<b>Appointment of Trustee on the Doveridge Charities</b>	Proposed that Cllr Hewson-Stoate & Cllr Wilshaw be appointed	
P	13/171	<b>Appointment of Trustee on Doveridge School House Trust</b>	Proposed that Mr S Campion continue. Clerk to write and confirm	Clerk
C	13/172	<b>Appointment of Councillor's to Playing field, Playground, &amp; Meadow View</b>	Proposed that the following be appointed Playing field – Cllr Cole & Cllr Noakes Playground – Cllr Cole & Cllr Cattermole	

			Meadow View – Cllr Stubbs Cllr Wilshaw & Cllr Noakes	
<b>C</b>	13/173	<b>Appointment of Councillor to Footpaths</b>	Proposed that Cllr Noakes and Cllr Stubbs be appointed	
<b>C</b>	13/174	<b>Adoption of 2012/2013 Annual Balance Sheet</b>	Resolved that the Annual Balance Sheets for 2012/2013 be accepted. This was proposed by Cllr Hewson-Stoate and seconded by Cllr Stubbs. Cllr Hewson-Stoate wished it to be noted that the Clerk had done an excellent job on the accounts.	
			<b>Public Session</b>	
		<b>Matters raised by members of the Public</b>	At the start of the meeting a period of 3 minutes will be made available for members of the public to ask questions or submit comments to the Parish Councillors	
			<b>Minutes of previous meeting</b>	
<b>C</b>	13/175	<b>Minutes of the previous meeting</b>	Resolved that the minutes of the meeting held on 3 <sup>rd</sup> April 2013 be signed as true and correct record, Proposed Cllr Stubbs, and seconded by Cllr Priestley. All present agreed.	
			<b>Declarations of Interest</b>	
			None	
			<b>Meadow View</b>	
<b>C</b>	13/138	<b>Matting For Meadow View</b>	Cllr Stubbs has given the Clerk the information to order the mats. Request for the cheque in the accounts confirmed by Clerk.	
<b>P</b>	13/176	<b>Mowing for Meadow View</b>	Cllr Stubbs informed the meeting that someone had mowed Meadow View & the Triangle. Cllr Stubbs has informed the previous contractor that he has not got the contract this time. Agreed that 4 mows should be sufficient but that will be subject to the weather and will be reviewed.	
			<b>Playground Issues</b>	
<b>C</b>	13/161	<b>Play Equipment Maintenance.</b>	Safety inspection received All Cllrs informed that ROSPA will be doing an inspection this month. Ensure that all jobs outstanding are complete	Clerk/Cllr Cole
<b>P</b>	12/116	<b>Safety issues</b>	Cllr Cole to replace all signage and put at a higher level as some of the old signs have been removed.	Cllr Cole & Cattermol

			<b>District Cllr Catt Section</b>	
<b>P</b>	10/62	<b>The New Burial Ground.</b>	It is hoped a future site visit with Peter McEvoy will take place in the near future.	Cllr Hewson-Stoate
<b>P</b>	11/46	<b>Core Strategy</b>	Cllr Catt confirmed that there will be an "Exhibition" for residents on the 8 <sup>th</sup> July 2013 in the Village Hall. This is an opportunity for residents to comment back. DDDC will carry out a consultation with resident who have contacted them	
<b>P</b>	12/118	<b>Letter to Connect</b>	Letter has been sent to Connect asking them to consider the "sound proofing" before trimming trees. A reply had been received stating that the tree planting and pruning thereof is for visual screening only and not acoustic screening. Cllr Watkins will speak with Cllr Hewson-Stoate and reply to Connect expressing our concerns.	Cllr Watkins
			<b>Pavilion and Playing Fields</b>	
<b>P</b>	12/73	<b>Grants for the Pavilion and Playing Fields</b>	Cllr Cole reported that he will be calling a meeting with all concerned within the next two weeks.  Cllr Cole confirmed that he would be giving Keys to the contractor in case Mr Bullock was unable to mow the playing fields.  Cllr Cole reported that the fence behind the pavilion is broken but no longer requires repairing.	Cllr Cole  Cllr Cole
<b>C</b>	13/162	<b>Fence repair</b>		
<b>C</b>	12/74	<b>Pavilion Showers</b>	Cllr Cole & Cllr Noakes confirmed that the showers are now working.	Cllr Cole & Noakes
<b>P</b>	12/89	<b>Electricity meter</b>	Cllr Cole has collected £4.00.	Cllr Cole,
<b>P</b>	13/140	<b>Mr Bullocks issues</b>	Cllr Cole advised two concerns of Mr Bullock. Firstly the two waste bins without lids accumulate water and makes difficult to empty, Cllr Cole has agreed to drill small holes to allow the water to escape. Cllr Cole reported that the Mole is still there but has now gone under the hedge. Cllr Cole will try and remove the same.	

<b>P</b>	13/141	<b>Trimming of Hedges Playing Field/Derby Road Hedge on Playing Field</b>	It was resolved a quote is required to cut the hedge to 9/10 feet, along Sand Lane & Old Derby Road. Clerk to make further enquires. The Clerk is to contact Mr Wilson to obtain the phone number of the hedge cutter and obtain a price from him. There is not a problem with the waste disposing as the new contractor is able to do this.	Clerk
<b>P</b>	13/159	<b>Gill Bryan</b>	On behalf of the Doveridge Playground Friends, would like to ask permission for a local band to use the playing field to hold a concert at night. This is to raise funds for the Playground and the date they require is end of August. Cllr Cole has confirmed that date is ok. Clerk to write and confirm that insurance risk assessments etc must be carried out prior with a copy to the Clerk for insurance purposes	Clerk
			<b>Other issues</b>	
<b>C</b>	12/65	<b>New Code of Conduct</b>	Register of Disclosable Pecuniary Interests forms have now been return and these will be forwarded to DDDC. Clerk to chase up any not received	Clerk
<b>P</b>	13/128	<b>Roll of honours Board</b>	As Cllr Watkins has been unable to make the presentation before she resigned it is the intention of Cllr Hewson-Stoate to complete.	Cllr Hewson- Stoate
<b>P</b>	12/81	<b>Doveridge Action Group Doveridge Plan (Draft)</b>	Cllr Catt reported that Section 106 monies are dealt with as and when individual planning applications are made and are not included within the Local Plan, either for Doveridge or any other part of the district.	Clerk
<b>P</b>	12/108	<b>Culvert , Pickley's Lane</b>	Cllr Cole has been dealing with this issue and has offered to be the contact. The Culvert has not been maintained by the Housing Association so DDDC have been involved. Cllr Cole chased Robin Walsh regarding the outstanding work, and he is chasing both County and District Council. Copy of the email to be sent to the Clerk	Cllr Cole/ Clerk
<b>P</b>	12/120	<b>Village Hall News</b>	The Village Hall is in the process of completing the Planning Application for the sign. It will then be returned to Parish Council for their submission.	Cllr Hewson- Stoate & Wilshaw
<b>C</b>	13/131	<b>Parish &amp; Town Council Conference – 26/02/2013</b>	Cllr Watkins & Cllr Priestley attended the conference. Both Cllrs reported that a possibility for Parish Councils and local contractors to take over services provided by DDDC. Cllr Catt advises the timetable of events for this to be implemented is to be issued. This was sent to all Councillors by	Cllr Watkins, Priestley Clerk

			the Clerk for their information and comment. Next date for tender is 2015 so we need to include in the diary so that we remember to review.	
<b>C</b>	13/142	<b>Letter from resident regarding new grit bin.</b>	DCC have confirmed that a Grit Bin will be supplied for Pumb Lane free of charge in September/October 2013. Clerk to write to resident and inform them of this.	Clerk
<b>P</b>	13/150	<b>Website updating</b>	It was noted due to the Clerk is unable to update the website and Cllr Priestley is to place an advert in the Village News to seek a volunteer to update the website free of charge. At the moment no one has volunteered.	Clerk & Cllr Priestley
<b>C</b>	13/151	<b>Councillor vacancy</b>	There is currently one vacancy Cllr Watkins proposed an advert is placed in the Village News & Website. Wording to be provided by Clerk to Cllr Watkins & Cllr Priestley	
<b>P</b>	13/152	<b>Annual Risk Assessment 13/14</b>	Annual Risk Assessment approved by all Councillor sitting. <b>To seek advice from Insurance re rebuilding costs increase if required</b>	Clerk
<b>P</b>	13/154	<b>ALLOTMENT</b>	A new allotment agreement is to be created. The new tenant will then sign, and the other existing tenants will be asked if they would like a new contract. Cllr Stubbs confirmed that there is not one for the association either	Clerk
<b>P</b>	13/156	<b>Play Ground – Picnic Bench</b>	The Clerk advised the bench had been received and arrangement will be made for it to be fitted.	Clerk
<b>C</b>	13/146	<b>Sue &amp; Clive Bramley = re amendment of footpath 31 in 1999</b>	The Clerk confirmed that application had now been received from DCC re the amendment of the footpath. Cllr Priestley and Cllr Wilshaw have now walked to see the position and there is no issue. Clerk to report to DCC.	
<b>C</b>	13/177	<b>Co Opting of New Councillor</b>	Cllr Hewson-Stoate proposed the Karen Bown be co-opted on to Doveridge Parish Council as a Councillor. Seconded by Cllr Stubbs all present agreed	
<b>P</b>	13/178	<b>Tennis Club</b>	Cllr Priestly attended an informal meeting with the tennis club and it would appear that membership is down. An open day is being arranged for the 5 <sup>th</sup> May. Cllr Cole to enquire at the next meeting with the footballers if they still require use of pitch?	
<b>P</b>	13/179	<b>Resigning from Council</b>	Cllr Watkins informed the Clerk that she no longer wished to be a Councillor thereby creating a vacancy. Cllr Hewson-Stoate wished for a letter to be sent thanking her for the wonderful work & commitment that she has done, and wished her well for the future. All present agreed. In	Clerk

			respect of the outstanding issues each Cllr was given a copy and this will be discussed at the next meeting	
<b>C</b>	13/180	<b>DCC Right of Way</b>	Notification of changes to the way the PC claims for the footpath payments. All present in agreement with the new way	
<b>P</b>	13/181	<b>Doveridge Bowls Club</b>	Enquire received from the Bowls Club in respect of the right of way from the High Street to Hawthorne Close. Clerk to make enquires with DDDC & DCC and report back at next meeting	Clerk
			<b>Planning Matters</b>	
		<b>PLANNING APPLICATIONS</b>		
	13/163		Two Storey side Extension- Mr Thorley, Brocksford Court Farm, Doveridge, Derbyshire – No objection by Parish Council	
		<b>PLANNING DESISIONS</b>		
		<b>Planning Decision</b>	Erection of conservatory – Mr Watkins Broadlands, Hall Drive, Doveridge – Granted with conditions  Ground floor frond and side extension, first floor rear extension and alteration Mr Smith 11, Alms Road, Doveridge – Granted with conditions  Pitched roof to replace existing flat roof and single storey extension – Mr & Mrs Smith Mavan House, Church Lane, Doveridge	
		<b>PLANNING APPEAL</b>	NONE	
	13/164	<b>CORRESPONDENCE April 13 For Attention</b>	<ul style="list-style-type: none"> <li>a) <b>Retiring from Parish Council &amp; "To do list"</b></li> <li>b) <b>DCC Right of way agreement 13/14</b></li> <li>c) <b>DCC 2013 Events Fund</b></li> <li>d) <b>ROSPA inspection May 2013</b></li> <li>e) <b>DALC circular general 10/2013</b></li> <li>f) <b>Doveridge Bowls Club enquiry</b></li> <li>g) DCC New compost bin info</li> <li>h) Rainbow newsletter</li> <li>i) Public sector info</li> <li>j) CPRE info</li> </ul>	

		Information only	k) Glasdon products l) SITA fields in trust info m) DALC circular general 09/2013																																																																		
13/165		<b>ACCOUNTS –</b>	The following accounts were submitted for approval: <table border="1" data-bbox="864 520 1776 1445"> <thead> <tr> <th>Min No</th> <th>Cheque No</th> <th>Made Payable to</th> <th>Amount</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>1836</td> <td>1746</td> <td>Clerks Emolument =April 13</td> <td>£238.56</td> <td></td> </tr> <tr> <td>1837</td> <td>1747</td> <td>Inland Revenue – Tax from Clerks Wages April 13</td> <td>£59.64</td> <td></td> </tr> <tr> <td>1838</td> <td>1748</td> <td>Village Hall Kitchen Hire</td> <td>£21.00</td> <td></td> </tr> <tr> <td>1839</td> <td>1749</td> <td>Mr Bullock playing field mowing</td> <td>£77.00</td> <td></td> </tr> <tr> <td>1840</td> <td>1750</td> <td>Came &amp; Co Insurance</td> <td>£1306.96</td> <td></td> </tr> <tr> <td>1841</td> <td>1751</td> <td>Cllr Priestley – Tea/Coffee/Milk/Bui scuits for AGM</td> <td>£11.61</td> <td></td> </tr> <tr> <td>1842</td> <td>1752</td> <td>Gro Mats for Meadow View</td> <td>£53.75</td> <td></td> </tr> <tr> <td>1843</td> <td>1753</td> <td>Cllr Cole expenses for showers Pavilion</td> <td>£67.38</td> <td></td> </tr> <tr> <td>1844</td> <td>1754</td> <td>E On for Pavilion</td> <td>£35.93</td> <td>1.80</td> </tr> <tr> <td>1845</td> <td>1755</td> <td>Marmax Products – additional payment</td> <td>£16.00</td> <td></td> </tr> <tr> <td>1846</td> <td>1756</td> <td>Mrs Watkins – mileage to Matlock on Council business</td> <td>£33.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td><b>Total</b></td> <td><b>1920.83</b></td> <td><b>1.80</b></td> </tr> </tbody> </table>	Min No	Cheque No	Made Payable to	Amount	Vat	1836	1746	Clerks Emolument =April 13	£238.56		1837	1747	Inland Revenue – Tax from Clerks Wages April 13	£59.64		1838	1748	Village Hall Kitchen Hire	£21.00		1839	1749	Mr Bullock playing field mowing	£77.00		1840	1750	Came & Co Insurance	£1306.96		1841	1751	Cllr Priestley – Tea/Coffee/Milk/Bui scuits for AGM	£11.61		1842	1752	Gro Mats for Meadow View	£53.75		1843	1753	Cllr Cole expenses for showers Pavilion	£67.38		1844	1754	E On for Pavilion	£35.93	1.80	1845	1755	Marmax Products – additional payment	£16.00		1846	1756	Mrs Watkins – mileage to Matlock on Council business	£33.00				<b>Total</b>	<b>1920.83</b>	<b>1.80</b>	
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			<p>Proposed by Cllr Priestley &amp; seconded by Cllr Cole</p> <p>All Cllrs present agreed</p>																						

There being no further business, the meeting closed at 21.00

Signature of Chairman..... Date.....