

MINUTES OF DOVERIDGE PARISH COUNCIL

HELD IN THE VILLAGE HALL KITCHEN

DATE WEDNESDAY 7th May 2014.

Present: Cllr Hewson-Stoate (Chairman), Cllr Priestley (Vice Chairman) Stubbs, Cole, Morley, Wilshaw & Taylor Clerk

Members of the Public:

Apologies: C. Cllr Lewer, Cllr Cattermole & Bown, Dist. Cllr Catt

P / C	Min No Originator Month	Title and Description	Action/ Decision	Who/ When
			Public Session	
		Matters raised by members of the Public	At the start of the meeting a period of 3 minutes will be made available for members of the public to ask questions or submit comments to the Parish Councillors	
P	14/011	Representative from Playgroup & Dovefest Committee	Dovefest to be held on 30/08/14, Applied for the licence Marie's to inform the Clerk if includes Drink and Entertainment. Permission requested to use the Playing Field and the Pavilion – granted by Cllr Hewson-Stoate and Cole. Cllr Cole to inform the football club also Playgroup Sports day to be held 12/06/14 or 19/06/2014 permission given to use the playing field. Clerk to inform the insurance.	
C	14/012	Election of Chairman, & Completion of Declaration of Acceptance of Office	Resolved that Cllr Priestly be elected Chairman for the forthcoming year. This was proposed by Cllr Hewson-Stoate & Wilshaw and seconded by Cllr Cole. All present agreed	
C	14/013	Election of Vice Chairman, & Completion of Declaration of Acceptance of Office	Resolved that Cllr Hewson-Stoate be elected Vice Chairman for the forthcoming year. This was proposed by Cllr Wilshaw and seconded by Cllr Cole. All present agreed	
C	14/014	Appointment of Representative to Village Hall	Proposed that Cllr Wilshaw was to be available when required for Village Hall.	
C	14/015	Appointment of Representative to the Tennis Club	Proposed that Cllr Priestley be available when required for the Tennis Club	

C	14/016	Appointment of Trustee on the Doveridge Charities.	Proposed that Cllr Hewson-Stoate & Cllr Wilshaw be appointed. Also Mr Watkins and ???	
C	14/017	Appointment of Trustee on Doveridge School House Trust	Proposed that Mr S Campion continue. Clerk to write and confirm	
C	14/018	Appointment of Councillor's to Playing field, Playground, Meadow View & Footpaths	Proposed that the following be appointed Playing field – Cllr Cole & Cllr Morley Playground – Cllr Cole & Cllr Cattermole Meadow View – Cllr Stubbs Cllr Wilshaw Footpaths – Cllr Stubbs	
C	14/019	Appointment of Councillor to Emergency Plan & First responder	Proposed that Cllr Bown and Cllr Hewson-Stoate be appointed to update the Emergency plan and look into possibly introducing a 1 st Responder for the village	
C	14/006	Adoption of 2013/2014 Annual Balance Sheet	Resolved that the Annual Balance Sheets for 2013/2014 be accepted. This was proposed by Cllr Hewson-Stoate and seconded by Cllr Stubbs. Cllr Hewson-Stoate wished it to be noted that the Clerk had done an excellent job on the accounts.	
			Minutes of previous meeting	
C	14/020	Minutes of the previous meeting	Resolved that the minutes of the meeting held on 2 nd April 2014 be signed as true and correct record, Proposed Cllr Hewson-Stoate, and seconded by Cllr Morley. All present agreed.	
			Declarations of Interest	
			Meadow View & Footpaths	
P	14/021	Mowing for Meadow View	Meadow View work has commenced. Cllr Stubbs to control the mowing, trimming of the hedges and liaise with the contractor.	Cllr Stubbs
	14/022	Footpaths	Contractor given permission to commence work on the footpaths and complete the worksheets each month. Clerk asked to write re leaving the site clean as we had already received a complaint. Cllr Stubbs will commence walking the footpaths and instruct contractor to commence work on same if needed	
			Playground Issues	
P	14/023	Play Equipment Maintenance.	Safety inspection received for April 14. No problems to mention except for the roundabout –Cllr Hewson-Stoate to have a look and report back if it require repairing.	Clerk/Cllr Cole/Cater mole

			District Cllr Catt Section	
P	10/62	The New Burial Ground.	<p>On the 15th April 2014 a site visit was held with DDDC and Cllr Priestly, Wilshaw & Cllr Hewson-Stoate. It was agreed that DDDC would send details of the following :</p> <ul style="list-style-type: none"> • Working they would carry out to enhance the area now • Copy of the Plan of area • Working document from other Councils on how they operate • Grants available • Date of next meeting <p>Clerk asked to chase these items up from the relevant people.</p>	Cllr Hewson-Stoate
P	11/46	Core Strategy	Per Cllr Catt, Derbyshire Dales Local Plan has been finalised. Next stage will be Submission to the Secretary of State – April 2014. Examination in Public – July 2014. Adoption – October 2014	
P	12/118	Letter to Connect re A50 sound proofing	Clerk confirmed that a meeting has taken place on the 11 th March re sound proofing. Although an interesting meeting unless DEFA categorises as “a noisy corridor” no further work will commence as they have no resources. Check outcome of the surveys already carried out.	Clerk
			Pavilion and Playing Fields	
P	12/73	Grants for the Pavilion and Playing Fields Quotes for work on Pavilion	<p>In respect of the pavilion confirmation has been received that a grant has been awarded to update the Pavilion. Councillor Cole reported that he and the clerk had signed the document from “Grants for all” and returned it with a copy of the latest audited accounts. It was a condition of a grant that an independent bank account be opened for the project. He tabled a mandate for a current account with Natwest Bank. Two signatures would be required on each cheque and the signatories were to be Councillors Hewson- Stoate, Stubbs and Cole. The opening of the account and mandate was agreed.</p> <p>Cllr Cole had obtained the various quotes for the windows and door etc.including the possibility of a disabled Toilet for the Pavilion. Cllr hewson Stoate has drawn up a specification to be sent to all local tradesman asking them to quote.</p>	Cllr Cole & Clerk

P	14/024	Access to Playing Fields	To avoid any unwanted access to the playing field a De-mounted bollard has been fitted on the gate. Cllr Hewson-Stoate to obtain lock Key to remain with the clerk at all times.	
	14/025	Tennis Club	The Clerk to write to the tennis Club re the weeds around the court	
	14/026	Trees overhanging onto the A50	A quote was received to trim the trees that overhang onto the A50 catching the Hay wagons. Approval given by Cllr Hewson_Stoate and seconded by Cllr Stubbs	
P	14/027	Electricity meter	£4 obtained	Cllr Cole,
P	13/208	Mr Bullocks issues	Mr Bullock has no issues	Cllr Cole
			Other issues	
P	13/154	ALLOTMENT	A new allotment agreement is to be created. The new tenant will then sign, and the other existing tenants will be asked if they would like a new contract. Cllr Stubbs confirmed that there is not one for the association either.	Clerk
P	13/178	Tennis Club	Cllr Priestly attended an informal meeting with the tennis club and it would appear that membership is down. Cllr Cole intends to include this in the application for the Grant to help with the repairs required.	
C	13/179	Outstanding items to be completed	In respect of the outstanding issues that Cllr Watkins raised upon retiring from the Parish Council this will be completed as the Parish Council conducts its business.	Clerk
P	13/191	Signature on the Cheques	Due to the resignation of the Cllr Watkins another signature is required for the cheques. Cllr Hewson-Stoate has now obtained the forms Clerk to sort.	Cllr Hewson Stoate
P	13/223	Bus Shelters	Bus Shelter being cleaned this month	Clerk
P	13/231	Street Lighting around Doveridge	Response has been received from DCC. Clerk & Cllr Hewson-Stoate to compose a reply to cover the issues raised	Clerk & Cllr Hewson-Stoate
P	13/246	New proposed A50 alterations	Clerk confirmed that communicate with Staffordshire County Council had been made an apology received. They have sent details of the plans and offered to do a talk to the Cllr at their next meeting– maybe ask him to attend June’s meeting. Clerks to contact him	Clerk
P	13/247	Gritting of road by DCC	Clerk made enquires with up DCC in respect of the policy/grading for Doveridge. Clerk has contacted by phone and told her response would be passed onto the relevant person	Clerk

C	14/028	Parish Council Insurance	Clerk informed the Councilllors that the quote for the Parish Council was due for renewal in June. Amount approved	
			PLANNING	
	14/007	Planning Applications	Extension above and to rear of garage 8 Meadow View – Mr Calvin	
		Planning Decision/Appeals	Notice of withdrawal of Errection of dwelling, Glebe Farm, Lower Street,by Aplicant	
			CORRESPONDENCE	
	14/008	CORRESPONDENCE April 2014 For Attention Information only	<ul style="list-style-type: none"> a) Came & Co Parish Matters b) DALC Constitution c) DDDC – Vacancies for temp Electoral delivery assistants d) Person of merit e) DALC Circular 8/2014 f) DALC Circular 9/2014 g) Clean up project – Community safety unit h) Derbyshire Bio diversity news i) Clerk & Council direct j) Santander info k) CPRE Annual General meeting l) Info re Employment allowance m) DDCVs – Quart n) World war one – Centenary mugs for schools o) Fields in Trust info p) Country side voice mag q) Glasdon info r) Aon insurance info s) Info re multi-use games area t) Dale Housing walk about info 	

c14/009	ACCOUNTS – April 14	<p>The following accounts were submitted for approval:</p> <table border="1"> <thead> <tr> <th>Min No</th> <th>Cheque No</th> <th>Made Payable to</th> <th>Amount</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>1925</td> <td>1835</td> <td>Clerks Emolument –April 14</td> <td>£240.96</td> <td></td> </tr> <tr> <td>1926</td> <td>1836</td> <td>Inland Revenue – Tax from Clerks Wages April 14</td> <td>£60.24</td> <td></td> </tr> <tr> <td>1927</td> <td>1837</td> <td>Village Hall Kitchen Hire</td> <td>£15.75</td> <td></td> </tr> <tr> <td>1928</td> <td>1838</td> <td>Mr Bullock playing field</td> <td>£77.00</td> <td></td> </tr> <tr> <td>1928</td> <td>1839</td> <td>Cllr Priestly- APM refreshments</td> <td>£11.80</td> <td></td> </tr> <tr> <td>1929</td> <td>1840</td> <td>H Maycroft- Mowing and Striming playing field and meadow view</td> <td>325.50</td> <td></td> </tr> <tr> <td>1930</td> <td>1841</td> <td>Came & Co insurance</td> <td>£1278.86</td> <td></td> </tr> <tr> <td>1931</td> <td>1842</td> <td>E On Electricity Pavillion</td> <td>56.47</td> <td>2.82</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td>2069.40</td> <td></td> </tr> </tbody> </table>	Min No	Cheque No	Made Payable to	Amount	Vat	1925	1835	Clerks Emolument –April 14	£240.96		1926	1836	Inland Revenue – Tax from Clerks Wages April 14	£60.24		1927	1837	Village Hall Kitchen Hire	£15.75		1928	1838	Mr Bullock playing field	£77.00		1928	1839	Cllr Priestly- APM refreshments	£11.80		1929	1840	H Maycroft- Mowing and Striming playing field and meadow view	325.50		1930	1841	Came & Co insurance	£1278.86		1931	1842	E On Electricity Pavillion	56.47	2.82			Total	2069.40		
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There being no further business, the meeting closed at 21:15

Signature of Chairman..... Date.....