

Doveridge Parish Council

Rachel Male, Clerk

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22nd December 2017

To: The Chairman and Members of Doveridge Parish Council

Dear Councillor,

You are summoned to attend the Monthly Meeting of the Doveridge Parish Council, to be held at 7.30pm on Tuesday 2nd January 2018 in the Village Hall Kitchen, Doveridge.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Rachel Male

Agenda

1. To receive apologies for absence.
2. Variation of Order of Business.
3. Declaration of Members Interests.
Please note;
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to
 - (b) make representations and then leave the meeting prior to any consideration of determination or the item)
 - (c) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking.The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
4. Public Speaking
 - (a) A period of not more than three minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To approve the Minutes of the Monthly Meeting of the Parish Council held on the 5th December 2017 (copies attached).
6. Chairman's Announcements.
7. Report from the Clerk on on-going matters.
8. Mowing Contract.
9. Village Reports:
 - (a) Football Field, Pavilion and Play Areas, Mowers
 - (b) Bus Stops and Bus Route
 - (c) Website
 - (d) Highways Report
 - (e) Public Footpaths and Rights of Way
 - (f) Neighbourhood Plan
 - (g) Emergency Plan
10. Derbyshire Association of Local Councils Circulars
11. Finance
 - (a) Accounts for Payment
 - (b) Income
 - (c) Budget Appraisal / Risk Assessment
 - (d) 2018-2019 Budget
 - (e) 2018-2019 Precept
12. Financial Regulations and Policies.
13. To consider Planning Applications / Decisions.
14. Correspondence.
15. Date of the next Monthly Meeting of the Parish Council will be held on Tuesday 6th February at the Octagon (Church) at 7.30pm.

DOVERIDGE PARISH COUNCIL MEETING

Minutes of the meeting of the council held at 7.30pm,
Tuesday 5th December 2017

Present: Cllr Bown, Cllr Priestley, Cllr Stubbs, Cllr Parkes, Cllr Bointon, Cllr Dews, Cllr Taylor and PCSO Seabridge.

01.12.17 Apologies

Apologies were received from Cllr Wilshaw, Cllr Hewson-Stoate and Cllr Bull (DCC).

02.12.17 Variation of Business

There was no variation of business.

03.12.17 Declaration of Members Interests

Cllr Bointon declared an interest in item 08.12.17 Mowing Contract.

04.12.17 Public Speaking

PCSO Seabridge spoke about the 3 burglaries recently in the village, giving an update on the cases. All currently still ongoing. He also stated they are attempting to have more of a presence in the village considering recent events.

The recent Crime Prevention Roadshow was reported as a success.

05.12.17 Approve Minutes of the Monthly Parish Council Meeting held on 7th November 2017

The minutes of the monthly Parish Council meeting held on Tuesday 7th November were proposed and signed by Cllr Bown and seconded by Cllr Priestley.

06.12.17 Chairman's Announcements

The Chair welcomed everyone to the meeting and outlined the business for the evening.

07.12.17 Report of the Clerk

The Clerk reported on the following matters -

Bus Shelter

It was RESOLVED that Cllrs Bointon and Stubbs will meet with Alex Sidebottom, (Economy Transport and Environment Department, DCC) w/c 18th December to discuss further.

Footpath (Hawthorn Close/High Street)

Cllr Stubbs has requested a site visit. It was RESOLVED that the Clerk will contact Mark Hosker (Legal Services, DCC) and inform him that the requested information has already been sent twice.

Emergency Plan

It was RESOLVED to discuss this in the New Year.

Bins

Two new bins have been ordered.

Damaged Boundary Fence

Work has been completed and payment has been made.

Footpath Waterpark

No update from DCC. It was RESOLVED that the Clerk would send a further email to DCC.

Brambles on Marston Lane

It was RESOLVED that Cllr Bown would instruct for these to be cut back.

Skate Board Ramp

It was RESOLVED that the Clerk will contact Friends of Doveridge Playgroup to ask for a contribution towards the work that is about to be completed.

Suspension Bridge

All work has been undertaken and the bridge is open for public use.

Trees Waterpark Road

It was RESOLVED that the Clerk would obtain a photo of the said trees and for the Clerk to write to DDDC.

Computer Grant

It was reported that a laptop and printer have now been purchased. This is for use by the Parish Council Clerk to undertake all correspondence/communication for and on behalf of the Parish Council.

Football Club

Cllr Bointon has spoken to the Football Club Chair, no invoices have been received for the last 2 years. It was RESOLVED that the Clerk would look into this matter and pass invoices to Cllr Bointon for delivery.

Litter in the Woods

It was RESOLVED that the Clerk would inspect and report back.

Hedges

It was reported that the hedges around the field have been cut.

Street Naming

All nominations/ideas have been sent to the DDDC for consideration.

08.12.17 Mowing Contract

Cllr Bointon declared an interest and left the meeting.

It was RESOLVED that the Clerk would amend the draft contract ready for our next Parish Council meeting in January.

Cllr Bointon re-joined the meeting.

09.12.17 Defibrillator

Doveridge First Responders have requested £500 towards a new Defibrillator which will be placed outside of Doveridge Primary School. The school children and staff were recently trained on how this is used – this training will be ongoing.

Cllr Priestley proposed this request, and was seconded by Cllr Stubbs.

10.12.17 Project Preschool

It was RESOLVED to form a sub-committee to consider the feasibility of moving our local playgroup to Doveridge Primary School. This is a project that was highlighted as a need for the village moving forward (from the Neighbourhood Plan).

11.12.17 Village Reports

(a) Football Field, Pavilion and Play Areas

There were no new issues raised.

(b) Bus Stops

Cllrs Bointon and Stubbs meeting with DCC week commencing 18th December.

(c) Website

There were no new matters raised.

(d) Highways Report

There were no new issues raised.

(e) Public Footpaths and Rights of Way

This is now being researched and investigated by DCC.

(f) Neighbourhood Plan

There were no issues raised.

(g) Emergency Plan

It was RESOLVED to be discussed in the New Year.

(h) Christmas and Christmas Tree

The Village Hall Christmas tree will be going up shortly with the lights being switched on, on the 17th December.

(i) Street Naming

This has been actioned and no further comments made.

12.12.17 DALC Circulars

DALC - Circular 13 2017 - DALC Annual Executive Meeting & AGM - CiLCA Qualifications - Feedback from the NALC Conference and Award - East Midlands Councils Policy Update - Councillor Essential Training January 2018

DALC - Circ 14 2017 - Introduction to Project Management Training - Business Rate survey - Spring Seminar 2018 - Parental Bereavement Leave - Diversity Comm - New Legal Briefings - NALC Consultations - Did you know? - CiLCA Spring - Law & Good Prac & GDPR

13.12.17 Finance

(a) Accounts for Payment

232	K.Bown	Village Hall Christmas Tree	£37.49
233	Nursery	Village Hall Christmas Tree	£120.00
234	K.Bown	Ink Cartridge	£11.39
235	Natasha Clark	Primary School Christmas Tree	£53.00
236	Rachel Male	Laptop & Printer	£483.06
237	Ashcroft Services	Damaged boundary fence	£400.00
238	John Bointon	Mowing	£57.18
239	Janice Jackson	Acting Clerk	£438.60
240	Rachel Male	Clerk	£303.63
084	John Barnett	Village Hall Christmas Lights	£41.50
085	Doveridge First Responders	Defibrillator	£500.00

(b) Receipts

Tennis Rent 2016 & 2017 £10.00

Football Club Payment, 2016/2017 Season, Doveridge Summer League
£225.00

(c) Budget Appraisal/Risk Assessment

It was RESOLVED that this will be discussed in the New Year.

(d) 2018/19 Budget

It was RESOLVED that this will be discussed in January at a Budget Meeting, 9th January 2018.

14.12.17 Financial Regulations and Policies

It was RESOLVED to discuss these at the next meeting.

15.12.17 Planning

It was brought to the attention of the Parish Council that despite 17/00839/FUL (Land East of Twin Oaks Farm, Yelt Lane, proposed electricity generation and storage facility) being withdrawn, it appears that construction work is being undertaken. It was RESOLVED that the Clerk would email Bryn Maw (Enforcement Officer, Planning Department, DDDC) to investigate.

Decisions

17/00876/OUT Ashmore Cottage Derby Road Erection of a dwelling and a garage with accommodation in the roof space (outline) - **Granted with Conditions**

16.12.17 Correspondence

Various – Catalogues

DDDC – Christmas & New Year Waste and Recycling Collections

DDDC – Great British Clean Up

17.12.17 Date of Next Meeting

It was RESOLVED that the next Monthly Meeting of the Parish Council will be held at 7.30pm in the Village Hall Kitchen, Doveridge on Tuesday 2nd January 2018.

17.13.17 Other Matters Arising

Cllr Bown asked the Parish Council to consider a mobile phone for the Clerk. It was RESOLVED that the Clerk would investigate costs ahead of the next meeting.

There being no further matters to discuss, the meeting closed at 9.00pm.